

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, April 8, 2024, 6:00 P.M
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at **6:00 PM** on Monday, April 8, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.om and Facebook Live

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)**
- 6. Consent Agenda - Review and approve the following:**
 - 1. Minutes: City Council 3/25/24**
 - 2. April 8, 2024 Claims and March Financial Reports**
- 7. Consideration of Resolution #37-24 Authorizing and approving a Loan Agreement with Dubuque County, Iowa, providing for the issuance of a \$200,000 General Obligation County Note and providing for the levy of taxes to pay the same**
- 8. Consideration of Resolution #38-24 Approving Bond Purchase Agreement for the sale of General Obligation Corporate Purpose Bonds, Series 2024**
- 9. Consideration of Resolution #35-24 Authorizing Adoption of Policies and Procedures Regarding Municipal Securities Disclosure**
- 10. Consideration of Ordinance #08-24 Public Library Lot Rezoning (Second and Third Reading)**
 - 1. Consideration to Suspend the Three Separate Meetings Rule and Adopt the Ordinance at this meeting.**
- 11. Consideration of Resolution #39-24 Setting Public Hearing for the FY2025 Budget Adoption (4-22-24)**
- 12. Consideration of Resolution #36-24 to Appoint Planning and Zoning Commission -David Mehrl**
- 13. Consideration of Resolution #40-24 to For City Hall Improvements Re-Paint Doorways and West side entrance**
- 14. FY25 Budget Discussion**
- 15. Reports - Police Chief, Library Furniture and City Administrator**
 - 1. March 2024 Police Report**
- 16. Public Comment (Limit 3 Minutes per person-only items on this agenda)**
- 17. Adjournment**

March 25, 2024
City Council Meeting Minutes

The March 25, 2024 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Gehl, Hosch, Oliphant and Rausch answered roll call.

Motion Rausch, second Gehl to approve the agenda. All Ayes. Motion carried.

Motion Oliphant, second Delaney to approve the consent agenda items: City Council Minutes 3/11/24; March 25, 2024 Claims; and Annual Liquor License Renewal – Biloani, LLC (dba The Bent-Rim). All Ayes. Motion carried.

Motion Rausch, second Gehl to Open Public Hearing for Rezoning Library Lots. Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to Close Public Hearing for Rezoning Library Lots. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Delaney to approve Ordinance #08-24 Public Library Lot Rezoning (First Reading). Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Gehl to approve Ordinance #06-24 Small Solar Systems Requirements for Special Exceptions (Third and Final Readings). Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Delaney to approve Resolution #31-24 Authorizing the Use of a preliminary official statement in connection with the sale of General Obligation Corporate Bonds, Series 2024. Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Oliphant to approve Resolution #34-24 Change the City's Annual Debt Dissemination Agent – DA Davidson. Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to approve Resolution #32-24 and Resolution #33-24 EMS Volunteer Compensation. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Hosch to approve 37 Hours of Vacation Carryover for the City Admin to be Used by 12/31/24. All Ayes. Motion carried.

Motion Oliphant, second Rausch to approve Resolution #30-24 to Appoint Sue Knepper to the Cascade Municipal Utilities Board of Trustees (3-2024 to 3-2030). Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to adjourn at 6:32pm. All Ayes. Motion carried.

Kathy Goerd, City Clerk

Steven J. Knepper

CLAIMS

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
7543319-00	3E ELECTRICAL ENGINEERING	GENERATOR		350.00		
03222024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-KOTTER	285.73		14016243	3/28/24
11823	ADVANTAGE ADMINISTRATORS	MONTHLY EXPENSE	78.30		14016244	3/28/24
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS		364.03		
04152024	ALLIANT ENERGY	PARKS ELECTRIC BILL		51.22		
32959	AMERICAN LEGAL PUBLISHING	MARCH 2024 S-3 EDITING		198.00		
7002199942	AMERICAN WATER WORKS ASSOC	MEMBERSHIP RENEWAL 6/1/24-5/31		90.00		
2038117758	BAKER & TAYLOR BOOKS	17 HARDCOVER/6 PAPERBACK/2 SAL	327.48			
H68044780	BAKER & TAYLOR BOOKS	BD/DVD COMBO:PRISCILLA	27.99	355.47		
135056	BARD MATERIALS	OAKHILL PLAYGROUND		410.40		
04012024	CASCADE COMMUNICATIONS CO	PHONE/INTERNET CHARGES		936.42		
RES32-24	CASCADE EMS	EMS CONTRIBUTION		1,053.44		
182247	CASCADE LUMBER CO	BATTERIES	6.98			
182705	CASCADE LUMBER CO	BLEACH, MARKER & SPONGE	14.16			
932300	CASCADE LUMBER CO	LEATHER GLOVES	19.98			
932610	CASCADE LUMBER CO	BLOCK CONCRETE-PARK PLAYGROUND	27.76			
933070	CASCADE LUMBER CO	BLOCK SOLID CONCRETE	15.48			
934120	CASCADE LUMBER CO	SHIPPING CHARGES	13.08	97.44		
04152024	CASCADE MUNICIPAL UTILITIES	UTILITY BILLS DUE 4/15/2024		8,872.38		
03244036	CASCADE PIONEER	LEGALS PUBLICATIONS		362.46		
83938966	CENGAGE LEARNING	BY THE BOOK	26.39			
83939344	CENGAGE LEARNING	THE BUTTERFLY COLLECTOR	24.74			
84075583	CENGAGE LEARNING	ICEBREAKER PAPERBACK	22.39			
84109903	CENGAGE LEARNING	THE WILD SIDE DYNAMIC DRAMA	29.99			
84123674	CENGAGE LEARNING	4 THORNDIKE EXPRESS PAPERBACKS	88.36	191.87		
2077608	CENTER POINT LARGE PRINT	2 PLATINUM ROMANCE SERIES	49.14			
2080772	CENTER POINT LARGE PRINT	THE BULLET SWALLOWER	25.97			
2082676	CENTER POINT LARGE PRINT	THE WOMEN BY KRISTIN HANNAH	29.49	104.60		
1993229	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71			
1995443	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.29	185.00		
3086	MICHAEL DELANEY	DPC BACKUP/SONIC WALL MONTHLY		173.62		
7450357	DEMCO INC	4 PKGS BOOK COVERS/1 BOX LABEL	162.89			
7455945	DEMCO INC	5 PKGS STRING BAGS/1 PKS BOOKM	87.37	250.26		
IVC000022877	ECIA	INSPECTION SERVICES		965.82		
114169	FEH DESIGN	LIBRARY CONSTRUCTION ADMIN/FUR		9,610.04		
INV0299	FIRST CHILDREN'S FINANCE	AQUIN EARLY CHILDHOOD ASSISTAN		5,000.00		
287309338483X3272024	FIRST NET-AT&T MOBILITY	MARCH 2024 FIRST NET BILL		679.78		
31577	GASSER FARM & HARDWARE LLC	STIHL MOWING HEAD	36.99			
31611	GASSER FARM & HARDWARE LLC	TAMPER	47.99	84.98		
PINV140831	GUMDROP BOOKS	31 LIBRARY ITEMS		648.81		
695682	HEIAR BROTHERS FENCING INC	REPAIRS FOR FENCE ON BRIDGE		100.00		
26970	HERB GREEN FORD INC	POLICE OIL/FILTER/TIRE PATCH		97.09		
505128700	HOOPLA	125 DIGITAL ITEMS		306.26		
20204	INSURANCE ASSOCIATES INC	2024 INSURANCE PREMIUMS	168,048.95			
20208	INSURANCE ASSOCIATES INC	NEW LIBRARY CONSTRUCTION INSUR	107.00	168,155.95		
277582	IREAD	IREAD PURCHASE		72.46		
PR20240328	IRS W/H	FED/FICA TAX		6,007.75	14016245	4/05/24
24-845	JONES COUNTY RECORDER	JONES COUNTY:NAMING OF PARKVIE		17.00		
APRIL 2024	KOTTER LISA	CELL PHONE/TRAVEL MONTHLY FEES		115.00		
03312024	MCDERMOTT OIL CO	MARCH FUEL BILL	1,093.35			
03312024-1	MCDERMOTT OIL CO	AMBULANCE DIESEL	26.00	1,119.35		
945939	MICRO MARKETING LLC	FANGIRL DOWN/ULTIMATE GARDENIN	56.19			
947945	MICRO MARKETING LLC	FUNERAL LADIES OF ELLERIE CO	48.99			
949263	MICRO MARKETING LLC	ANIMAL ALBUMS FROM A-Z	22.99	128.17		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
3310	MIDWEST PATCH	STREET SIGNS		88.50		
505046204	MIDWEST TAPE LLC	2 WIDESCREEN DVD SETS	37.48			
505078046	MIDWEST TAPE LLC	3 COLLECTORS EDITION DVD SETS	49.22			
505109026	MIDWEST TAPE LLC	2 WIDESCREEN DVD SETS	49.98	136.68		
PR20240328	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE		1,229.20	65627	4/05/24
729164961-01	ORIENTAL TRADING	VALENTINE/MARDI GRAS/EASTER	86.70			
73054339301	ORIENTAL TRADING	SPRING/EASTER	99.89	186.59		
175983559	QUILL CORP	MULTIPURPOSE TRAY ASST COLORS		34.84		
3419	RHINO INDUSTRIES INC	55 GAL CHEMICALS		1,989.00		
MARCH 2024	CINDY STOLL	CLEANING SERVICES		420.00		
3100136949	TEST AMERICA LABORATORIES INC	WW TESTING	1,480.00			
3100136950	TEST AMERICA LABORATORIES INC	WW TESTING	398.50	1,878.50		
54193	TRI-STATE SHRED	EMS ON SITE SHREDDING		54.95		
042624	VISA	VISA CREDIT CARD CHARGES		2,662.40		
ALLEY SURVEY	WEBER SURVEYING LLC	ALLEY SURVEY LINCOLN/BUCHANAN		1,500.00		
				217,335.73		
Accounts Payable Total						
Invoices: Paid				7,600.98		
Invoices: Scheduled				209,734.75		
Payroll Checks				18,205.30		
Report Total				235,541.03		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	118,787.38
016	PARTIAL SELF-FUND	364.03
110	ROAD USE TAX	18,838.95
370	LIBRARY CAPITAL PROJECT	9,737.24
600	WATER	27,785.26
610	SEWER	60,028.17

	TOTAL FUNDS	235,541.03

MARCH PD CLAIMS

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	DATE
03012024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-KOTTER	453.79		14016233	3/07/24
03082024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-HEIM	593.40		14016237	3/14/24
03152024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	54.00		14016238	3/21/24
03222024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-KOTTER	285.73		14016243	3/28/24
11823	ADVANTAGE ADMINISTRATORS	MONTHLY EXPENSE	78.30	1,465.22	14016244	3/28/24
IN011562	AQUAFIX	AQUABAC XT		421.33	7312	3/12/24
2178032605	AT&T	FEB INVOICE DUE		23.79	65608	3/26/24
2038041523	BAKER & TAYLOR BOOKS	3 HARDCOVER	41.02		7313	3/12/24
2038053598	BAKER & TAYLOR BOOKS	12 HARDCOVER:25 PAPERBACK:2 LI	394.39		7313	3/12/24
2038077625	BAKER & TAYLOR BOOKS	1 HARDCOVER:3 PAPERBACK:3 SAL	47.76		7313	3/12/24
2038099291	BAKER & TAYLOR BOOKS	1 HARDCOVER:1 PAPERBACK: 1 SAL	25.96		7313	3/12/24
2038105600	BAKER & TAYLOR BOOKS	1 HARDCOVER & 3 PAPERBACKS	32.51	541.64	7313	3/12/24
0116	BROTHERS MARKET INC	DISTILLED WATER:CMU BATTERY		5.56	65609	3/26/24
03012024	CASCADE COMMUNICATIONS CO	MARCH PHONE/INTERNET BILL		939.13	65588	3/12/24
181665	CASCADE LUMBER CO	FLAP DISCS	14.78		65610	3/26/24
182021	CASCADE LUMBER CO	48" LEVEL-SHOP	32.99		65610	3/26/24
923985	CASCADE LUMBER CO	SNAP EYE BOLT	19.15		65589	3/12/24
923990	CASCADE LUMBER CO	PAPER TOWELS	1.79		65589	3/12/24
924420	CASCADE LUMBER CO	UPS SHIPPING CHARGES	13.77		65589	3/12/24
930110	CASCADE LUMBER CO	SIMPLE GREEN	5.19		65610	3/26/24
CREDIT MEMO 858535	CASCADE LUMBER CO		9.49-	78.18	65610	3/26/24
03152024	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILLS DUE 031524		10,611.32	65590	3/12/24
02244036	CASCADE PIONEER	PUBLICATION FEES		341.29	7314	3/12/24
83843344	CENGAGE LEARNING	THORNDIKE EXPRESS 112023	27.99		7315	3/12/24
83844185	CENGAGE LEARNING	4 DYNAMIC DRAMA SETS	115.46		7315	3/12/24
83962111	CENGAGE LEARNING	BLIND DATE W/A BOOK PRIZE	22.39	165.84	7315	3/12/24
2070735	CENTER POINT LARGE PRINT	2 HARDCOVER BOOKS	49.14		65591	3/12/24
2075941	CENTER POINT LARGE PRINT	3 HARDCOVER	75.94		65591	3/12/24
2076929	CENTER POINT LARGE PRINT	1 HARDCOVER	26.62	151.70	65591	3/12/24
6052	CENTRAL IOWA TELEVISIONING LLC	FY 2024 MAINTENANCE CONTRACT		15,318.70	65611	3/26/24
4339	CAROL CIGRAND	CANDY FOR BLIND DATE W/BOOK		29.16	65592	3/12/24
1984284	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71		7316	3/12/24
1986511	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27		7316	3/12/24
1988759	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71		7350	3/26/24
1990998	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27	369.96	7350	3/26/24
7445087	DEMCO INC	BOOK TAPE & BOOKMARKS		68.73	7317	3/12/24
2002403-IN	ENAQUA	FAN GUARD & FILTER ASSEMBLY		90.00	65612	3/26/24
287309338483X2272024	FIRST NET-AT&T MOBILITY	2 MEGARANGE EQUIPMENT ATT		2,127.52	65613	3/26/24
003107	GARLING CONSTRUCTION	LIBRARY:PAY APP # 02		87,790.61	65614	3/26/24
31493	GASSER FARM & HARDWARE LLC	NUTSETTER		6.49	65615	3/26/24
MARCH 24	GEHL LAWN SERVICE	SOCCER FIELD		250.00	65616	3/26/24
MARCH 24	GOERDT KATHY	MILEAGE REIMBURSEMENT:Q1 CLERK		20.10	7351	3/26/24
I00905017	GORDON FLESCH COMPANY INC	1/2 COPIER CONTRACT	148.01		65617	3/26/24
IN14596346	GORDON FLESCH COMPANY INC	COPIES:PRINTER IN LISA OFFICE	47.35	195.36	65617	3/26/24
6689152	HAWKINS INC	CHLORINE CYLINDERS	50.00		7318	3/12/24
6689825	HAWKINS INC	CHLORINE	10.00		7318	3/12/24
6698986	HAWKINS INC	LPC-5 & CHLORINE CYLINDERS	2,085.20		7318	3/12/24
6708726	HAWKINS INC	CHLORINE CYLINDER X 4	40.00		7352	3/26/24
6709401	HAWKINS INC	CHLORINE CYLINDER	10.00	2,195.20	7352	3/26/24
8041	HEIAR BROTHERS FENCING INC	DOG PARK FENCING		19,420.22	65618	3/26/24
113615	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORYWALK	35.00		7319	3/12/24
113730	HERITAGE PRINTING COMPANY	LIBRARY POSTCARD GROUNDBREAKIN	108.00	143.00	7319	3/12/24
504995292	HOOPLA	125 DIGITAL ITEMS		321.55	7320	3/12/24
30267	IAMU	ANNUAL DUES MAR 2024-FEB 2025		616.00	7353	3/26/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
OPER ID #13657	IOWA DEPT OF NATURAL RESOURCES	G. SCHMIDT APPLICATION FEE		60.00	65619	3/26/24
200671-372739	IOWA DEPT OF PUBLIC HEALTH	2024 POOL RENEWAL		70.00	65593	3/12/24
124EU05	IOWA DEPT OF PUBLIC SAFETY	FY24 OCT 23-DEC 23 IOWA SYSTEM		300.00	65620	3/26/24
MARCH24	IOWA E.M.S. CONSULTANTS	FINAL 1/2 PYMT FOR STUDY		9,750.00	65594	3/12/24
MARCH 24 180K	IOWA MAIN STREET INVESTMENTS	1/2 PAYMENT OF RES #21-24		180,000.00	7321	3/12/24
PR20240308	IPERS	IPERS	3,362.17		14016235	3/22/24
PR20240314	IPERS	IPERS	3,469.85	6,832.02	14016235	3/22/24
PR20240229	IRS W/H	FED/FICA TAX	6,056.77		14016232	3/08/24
PR20240314	IRS W/H	FED/FICA TAX	6,081.00	12,137.77	14016236	3/22/24
2858	JOHNSON, BECKY	VALENTINES CRAFTS/GUESSING GAM		21.67	65595	3/12/24
FY24	JONES COUNTY TOURISM	FY 2024 CONTRIBUTION		117.90	65621	3/26/24
MARCH 2024	KOTTER LISA	CITY ADMINISTRATOR STIPEND		115.00	7322	3/12/24
216469	LYNCH DALLAS P.C.	ATTORNEY GENERAL MATTER FEES		166.50	65622	3/26/24
APRIL 2024	MADISON NATL LIFE INS CO, INC	APRIL 2024 PREMIUMS		416.39	65596	3/12/24
03/08/24	MAQUOKETA VALLEY COOP	LOCATION 54320266		154.96	7354	3/26/24
02292024	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES	1,240.85		65597	3/12/24
261324	MCDERMOTT OIL CO	CHEVRON HDZ OIL FOR NEW SWEEPE	102.50		65597	3/12/24
9715-1	MCDERMOTT OIL CO	DIESEL-AMBULANCE	101.89	1,445.24	65597	3/12/24
251614	MEDICAL ASSOCIATES CLINIC PC	DRUG SCREEN COLLECTION FEES		27.00	65598	3/12/24
0001	MELBOURNE PUBLIC LIBRARY	BOOK-THE WOMEN BY K. HANNAH		17.00	65599	3/12/24
3530	MIDWEST PATCH	56 HIGH PERFORMANCE PATCH		864.50	65600	3/12/24
505013517	MIDWEST TAPE LLC	14 DVD SETS		349.61	7323	3/12/24
PR20240229	MISSION SQUARE RETIRE-#303939	ICMA	1,229.20		65587	3/08/24
PR20240314	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE	1,229.20	2,458.40	65607	3/22/24
002313	MSA PROFESSIONAL SERVICES	JOHNSON ST SW RECON:BIDDING		17,663.75	7324	3/12/24
0900871-IN	MUNICIPAL SUPPLY INC	WALL CHARGER & HAND STRAP		120.41	65623	3/26/24
03012024	OHWARD BANK & TRUST	MAQUEEN STREET SWEEPER		3,294.47	14016239	3/01/24
73000526101	ORIENTAL TRADING	ST PATTYS DAY CRAFT KIT:SIGNAG		43.92	65601	3/12/24
33997	PARTS AUTHORITY	OLD STREET SWEEPER		133.18	7325	3/12/24
PERMIT #1	POST MASTER	USPS MARKETING MAIL RENEWAL		320.00	65624	3/26/24
36702481	QUILL CORP	PLAY DOH 20 PACK	31.44		7326	3/12/24
37235118	QUILL CORP	LUNCH BAGS-25 PACK OF SMALL	12.57		7326	3/12/24
37250255	QUILL CORP	500 CT BROWN DRAFT BAG	33.14		7326	3/12/24
37262053	QUILL CORP	MINI ASST CARD STOCK 72 COUNT	20.80		7326	3/12/24
37269959	QUILL CORP	CARDSTOCK:TAPE:COPY PAPER: CON	179.09	277.04	7326	3/12/24
APRIL 2024	JOE OR PEG REIFF	EMS MONTHLY BLDG RENT		500.00	65625	3/26/24
0897-001015267	BFI WASTE SERVICES LLC	COMMERCIAL		24,525.20	7327	3/12/24
S-1788	SKOOL KRAFTS	CLAY DOUGH/BUTTONS/CRAFT ROLLS		69.39	65602	3/12/24
MARCH 2024	SQUARE SERVICES	SQUARE SOFTWARE MONTHLY FEE		64.20	14016240	3/04/24
273929	STATE HYGIENIC LABORATORY	WATER SUPPLY TESTING FEE		29.00	7355	3/26/24
FEB 2024	CINDY STOLL	CLEANING SERVICES		390.00	7328	3/12/24
3100135637	TEST AMERICA LABORATORIES INC	WASTE WATER TESTING		1,184.00	7329	3/12/24
PR20240308	TREAS STATE OF IOWA	STATE TAXES	905.16		14016234	3/22/24
PR20240314	TREAS STATE OF IOWA	STATE TAX	856.33	1,761.49	14016234	3/22/24
FEB 2024 SALES TAX	TREASURER STATE OF IOWA	FEB 2024 SALES TAX	872.20		14016241	3/18/24
FEB 2024 WET	TREASURER STATE OF IOWA	FEB 2024 WET	946.82	1,819.02	14016242	3/18/24
FEB 2024	VISA	BOXCAST		3,912.76	65603	3/12/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
240720002367	WELLMARK BC/BS OF IA	APRIL 2024 PREMIUMS		10,948.05	7356	3/26/24
		Accounts Payable Total		426,067.44		
		Payroll Checks		38,447.64		
		Report Total		464,515.08		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	288,374.63
016	PARTIAL SELF-FUND	1,465.22
110	ROAD USE TAX	10,708.93
200	DEBT SERVICE	3,294.47
323	HIGHWAY 136	17,663.75
370	LIBRARY CAPITAL PROJECT	87,898.61
600	WATER	19,716.54
610	SEWER	35,392.93
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	TOTAL FUNDS	464,515.08

TREASURER'S REPORT
CALENDAR 3/2024, FISCAL 9/2024

(A) MARCH TREASURER'S
 REPORT

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	265,280.67	117,169.93	288,374.61	.00	94,075.99
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	82,787.96	367.34	.00	.00	83,155.30
012 FIRE TRUCK	299,989.51	1,331.10	.00	.00	301,320.61
013 RIVERVIEW PARK	10,185.76	45.20	.00	.00	10,230.96
014 FIRE EQUIPMENT	77,500.00	.00	.00	.00	77,500.00
015 PUBLIC WORKS TRUCK	45,338.13	201.17	.00	.00	45,539.30
016 PARTIAL SELF-FUND	28,356.06	79.76	1,465.22	.00	26,970.60
017 SWIMMING POOL	46,417.61	68.29	.00	.00	46,485.90
018 CABLE	6,926.70	30.73	.00	.00	6,957.43
019 PARKS/PLAYGROUND	22,138.85	98.23	.00	.00	22,237.08
020 STREET EQUIP	107,997.83	479.20	.00	.00	108,477.03
021 LIBRARY	253,242.66	626.54	.00	.00	253,869.20
022 1ST AVENUE	313,218.12	1.05	.00	.00	313,219.17
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	45.22	.20	.00	.00	45.42
026 SIREN	2,399.23	10.65	.00	.00	2,409.88
027 BICENTENNIAL	4,997.48	22.17	.00	.00	5,019.65
028 AMBULANCE	185,677.74	823.88	.00	.00	186,501.62
110 ROAD USE TAX	210,049.57	19,454.70	10,717.18	7.82	218,794.91
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	95,476.69	8,971.83	.00	.00	104,448.52
121 LOCAL OPTION	708,865.89	27,593.58	.00	.00	736,459.47
125 TAX INCREMENT FINANCING	57,556.57-	20,136.65	.00	.00	37,419.92-
200 DEBT SERVICE	111,157.36	6,646.16	3,294.47	.00	114,509.05
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	68,925.69	.00	17,663.75	.00	51,261.94
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	255,749.55-	921.25	87,898.61	.00	342,726.91-
600 WATER	45,102.98-	43,039.90	18,867.10	26.80	20,903.38-
601 DEPOSITS-WATER/SEWER	4,543.43	.00	.00	.00	4,543.43
603 WELL PUMP	55,979.44	248.39	.00	.00	56,227.83
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	75,864.63	336.62	.00	.00	76,201.25
610 SEWER	212,777.71	101,619.70	35,398.14	5.38	279,004.65
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,592,554.17	350,324.22	463,679.08	40.00	3,479,239.31

BANK CASH REPORT
2024

(B) MARCH CASH REPORT

BANK NAME FUND GL NAME	FEBRUARY CASH BALANCE	MARCH RECEIPTS	MARCH DISBURSMENTS	MARCH CASH BALANCE	OUTSTANDING TRANSACTIONS	MAR BANK BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						2,151,054.73
001 CASH - GENERAL	134,990.32	116,585.76	288,384.10	36,808.02-	24,683.56	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	77,500.00	0.00	0.00	77,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	10,381.29	0.00	1,465.22	8,916.07		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	210,049.57	19,454.70	10,709.36	218,794.91	6.49	
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	95,476.69	8,971.83	0.00	104,448.52		
121 CASH - LOST	708,865.89	27,593.58	0.00	736,459.47		
125 CASH - TIF	57,556.57-	20,136.65	0.00	37,419.92-	3,981.00	
200 CASH - DEBT SERVICE	111,157.36	6,646.16	3,294.47	114,509.05		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	68,925.69	0.00	17,663.75	51,261.94		
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	255,749.55-	921.25	87,898.61	342,726.91-	87,790.61	
600 CASH - WATER	134,520.16-	43,519.14	19,716.30	110,717.32-	199.30	
601 CASH - DEPOSITS	1,043.43	0.00	0.00	1,043.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	57,180.81	100,929.29	35,392.76	122,717.34	15,543.51	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	2,138,616.47	344,758.36	464,524.57	2,018,850.26	132,204.47	2,151,054.73

**BANK CASH REPORT
2024**

BANK NAME FUND GL NAME	FEBRUARY CASH BALANCE	MARCH RECEIPTS	MARCH DISBURSMENTS	MARCH CASH BALANCE	OUTSTANDING TRANSACTIONS	MAR BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,460,389.05
001 CDS/INVESTMENTS - GENERAL	130,290.35	593.66	0.00	130,884.01		
011 CDS/INVESTMENTS - POLICE CAR	82,787.96	367.34	0.00	83,155.30		
012 CDS/INVESTMENTS - FIRE TRUCK	299,989.51	1,331.10	0.00	301,320.61		
013 CDS/INVESTMENTS - RIVERVIEW	10,185.76	45.20	0.00	10,230.96		
015 CDS/INVESTMENTS - TRUCK RSRV	45,338.13	201.17	0.00	45,539.30		
016 CDS/INVESTMENTS - PARTIAL SELF	17,974.77	79.76	0.00	18,054.53		
017 CDS/INVESTMENTS - SWIMMING	15,390.02	68.29	0.00	15,458.31		
018 CDS/INVESTMENTS - CABLE RSRV	6,926.70	30.73	0.00	6,957.43		
019 CDS/INVESTMENTS - PARKS	22,138.85	98.23	0.00	22,237.08		
020 CDS/INVESTMENTS - STREET EQUIP	107,997.83	479.20	0.00	108,477.03		
021 CDS/INVESTMENTS - LIBRARY RSRV	141,204.11	626.54	0.00	141,830.65		
022 CDS/INVESTMENTS - 1ST AVE RSRV	235.89	1.05	0.00	236.94		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	45.22	0.20	0.00	45.42		
026 CDS/INVESTMENTS - SIREN RSRV	2,399.23	10.65	0.00	2,409.88		
027 CDS/INVESTMENTS - BICENTENNIAL	4,997.48	22.17	0.00	5,019.65		
028 CD/INVESTMENTS - AMBULANCE RES	185,677.74	823.88	0.00	186,501.62		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	89,417.18	396.76	0.00	89,813.94		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	55,979.44	248.39	0.00	56,227.83		
605 CD's/INVESTMENTS-2021A SINKING	75,864.63	336.62	0.00	76,201.25		
610 CDS/INVESTMENTS - SEWER	155,596.90	690.41	0.00	156,287.31		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,453,937.70	6,451.35	0.00	1,460,389.05	0.00	1,460,389.05
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OF ALL BANKS	3,592,554.17	351,209.71	464,524.57	3,479,239.31	132,204.47	3,611,443.78

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Ⓒ MARKET FUNCTION REPORT

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	15,953.78	161,745.77	260,595.00	98,849.23
	EMERGENCY MANAGEMENT TOTAL	.00	.00	2,000.00	2,000.00
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	548.53	13,063.89	293,550.00	280,486.11
	AMBULANCE TOTAL	13,730.22	55,962.13	102,150.00	46,187.87
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	30,232.53	230,771.79	658,795.00	428,023.21
	ROADS, BRIDGES, SIDEWALKS TOTA	10,351.39	503,574.72	515,458.00	11,883.28
	STREET LIGHTING TOTAL	929.96	8,370.12	16,000.00	7,629.88
	SNOW REMOVAL TOTAL	144.96	34,824.90	46,744.00	11,919.10
	RECYCLING/GARBAGE TOTAL	24,955.86	231,455.84	283,200.00	51,744.16
	PUBLIC WORKS TOTAL	36,382.17	778,225.58	861,402.00	83,176.42
	LIBRARY TOTAL	10,301.25	107,172.25	160,783.00	53,610.75
	PARKS TOTAL	19,727.46	120,636.41	74,100.00	46,536.41
	SWIMMING POOL TOTAL	396.57	91,910.81	163,440.00	71,529.19
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	30,425.28	319,719.47	398,323.00	78,603.53
	COMMUNITY BEAUTIFICATION TOTA	180,000.00	211,711.75	720,000.00	508,288.25
	TIF REVOLVING FUND TOTAL	.00	12,459.50	195,369.00	182,909.50
	COMMUNITY & ECONOMIC DEV TOTA	180,000.00	224,171.25	915,369.00	691,197.75
	MAYOR/COUNCIL/CITY MGR TOTAL	1,659.70	5,411.47	8,600.00	3,188.53
	EXECUTIVE ADMINISTRATION TOTA	699.73	2,099.19	3,110.00	1,010.81
	CLERK/TREASURER/ADM TOTAL	17,553.05	161,712.43	114,696.00	47,016.43
	ELECTIONS TOTAL	.00	2,500.15	2,500.00	.15
	LEGAL SERVICES/ATTORNEY TOTAL	166.50	7,539.92	15,000.00	7,460.08
	CITY HALL/GENERAL BLDGS TOTAL	3,438.05	91,434.77	184,368.00	92,933.23
	CABLE ACCESS CHANNEL TOTAL	.00	8,838.84	21,850.00	13,011.16
	GENERAL GOVERNMENT TOTAL	23,517.03	279,536.77	350,124.00	70,587.23
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	3,294.47	8,819.47	180,084.00	171,264.53
	LIBRARY TOTAL	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	23,050.00	167,150.00	144,100.00
	DEBT SERVICE TOTAL	3,294.47	31,869.47	347,234.00	315,364.53

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ROADS, BRIDGES, SIDEWALKS TOTA	17,663.75	37,414.25	225,000.00	187,585.75
	LIBRARY TOTAL	87,898.61	302,273.90	2,800,000.00	2,497,726.10
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	105,562.36	339,688.15	3,025,000.00	2,685,311.85
	WATER TOTAL	18,867.10	283,838.15	375,973.00	92,134.85
	SEWER TOTAL	35,398.14	354,666.03	927,525.00	572,858.97
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	54,265.24	638,504.18	1,303,498.00	664,993.82
	TRANSFERS IN/OUT TOTAL	.00	.00	793,596.00	793,596.00
	TRANSFER OUT TOTAL	.00	.00	793,596.00	793,596.00
	TOTAL EXPENSES	463,679.08	2,842,486.66	8,653,341.00	5,810,854.34

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

MARCH EXPENSES REPORT

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	288,374.61	1,476,052.14	2,788,876.00	1,312,823.86
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	236,150.00	236,150.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	1,465.22	15,252.71	.00	15,252.71-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	89,678.00	89,678.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	10,717.18	328,660.51	319,768.00	8,892.51-
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	.00	129,018.00	129,018.00
	LOCAL OPTION TOTAL	.00	.00	207,150.00	207,150.00
	TAX INCREMENT FINANCING TOTAL	.00	12,459.50	195,369.00	182,909.50
	DEBT SERVICE TOTAL	3,294.47	31,869.47	347,234.00	315,364.53
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	17,663.75	37,414.25	225,000.00	187,585.75
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	87,898.61	302,273.90	2,800,000.00	2,497,726.10
	WATER TOTAL	18,867.10	283,578.15	382,573.00	98,994.85
	DEPOSITS-WATER/SEWER TOTAL	.00	260.00	.00	260.00-

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	35,398.14	354,666.03	406,184.00	51,517.97
	SEWER SINKING TOTAL	.00	.00	526,341.00	526,341.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====
		463,679.08	2,842,486.66	8,653,341.00	5,810,854.34
		=====	=====	=====	=====

REVENUE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

(E) MARCH REVENUE REPORT

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	2,731,955.00	117,169.93	1,213,785.99	44.43	1,518,169.01
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	1,000.00	367.34	3,391.79	339.18	2,391.79-
	FIRE TRUCK TOTAL	33,000.00	1,331.10	12,290.46	37.24	20,709.54
	RIVERVIEW PARK TOTAL	200.00	45.20	417.32	208.66	217.32-
	FIRE EQUIPMENT TOTAL	10,000.00	.00	.00	.00	10,000.00
	PUBLIC WORKS TRUCK TOTAL	5,600.00	201.17	1,857.49	33.17	3,742.51
	PARTIAL SELF-FUND TOTAL	20,200.00	79.76	736.43	3.65	19,463.57
	SWIMMING POOL TOTAL	5,000.00	68.29	630.52	12.61	4,369.48
	CABLE TOTAL	200.00	30.73	283.78	141.89	83.78-
	PARKS/PLAYGROUND TOTAL	300.00	98.23	907.01	302.34	607.01-
	STREET EQUIP TOTAL	41,000.00	479.20	4,424.62	10.79	36,575.38
	LIBRARY TOTAL	2,000.00	626.54	5,785.09	289.25	3,785.09-
	1ST AVENUE TOTAL	8,000.00	1.05	9.66	.12	7,990.34
	TYLER BRIDGE TOTAL	.00	.00	.00	.00	.00
	TRAIL TOTAL	1.00	.20	1.86	186.00	.86-
	SIREN TOTAL	40.00	10.65	98.31	245.78	58.31-

REVENUE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	BICENTENNIAL TOTAL	50.00	22.17	204.75	409.50	154.75-
	AMBULANCE TOTAL	22,000.00	823.88	7,607.15	34.58	14,392.85
	ROAD USE TAX TOTAL	333,000.00	19,454.70	349,519.12	104.96	16,519.12-
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	1,350.00	8,971.83	105,246.29	7,796.02	103,896.29-
	LOCAL OPTION TOTAL	425,000.00	27,593.58	298,560.75	70.25	126,439.25
	TAX INCREMENT FINANCING TOTAL	324,209.00	20,136.65	242,949.28	74.94	81,259.72
	DEBT SERVICE TOTAL	347,234.00	6,646.16	90,984.02	26.20	256,249.98
	LIBRARY PROJ TOTAL	.00	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	500,000.00	.00	.00	.00	500,000.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00	.00

REVENUE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	2,049,678.00	921.25	272,865.25	13.31	1,776,812.75
	WATER TOTAL	382,100.00	43,039.90	275,208.72	72.03	106,891.28
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00	.00
	WELL PUMP TOTAL	500.00	248.39	2,293.47	458.69	1,793.47-
	2021A BOND TOTAL	.00	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	200.00	336.62	3,108.15	1,554.08	2,908.15-
	SEWER TOTAL	915,000.00	101,619.70	670,674.61	73.30	244,325.39
	SEWER SINKING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	<u>8,158,817.00</u>	<u>350,324.22</u>	<u>3,563,841.89</u>	<u>43.68</u>	<u>4,594,975.11</u>

Tran Date	Merchant Name	Amount	MCC Description	Diverted From Cardholder Name
3/29/2024	IMFOA	\$50.00	Membership Organizations Not Elsewher	KATHY M GOERDT
3/27/2024	THE WEBSTAUANT STORE INC	\$50.61	Durable Goods Not Elsewhere Classified	KATHY M GOERDT
3/26/2024	AMZN Mktp US*RA3ZR5PJ2	\$110.72	Book Stores	FRED HEIM
3/26/2024	AMAZON.COM*RH33A06H1	\$185.78	Book Stores	KATHY M GOERDT
3/25/2024	AMZN Mktp US*RA2GL7DH0	\$194.78	Book Stores	KATHY M GOERDT
3/24/2024	AMZN Mktp US*RA49K8M10	\$188.24	Book Stores	KATHY M GOERDT
3/22/2024	OLD NAVY US 4829	\$112.35	Family Clothing Stores	KATHY M GOERDT
3/18/2024	THEISEN'S #1	\$52.00	Miscellaneous General Merchandise	LISA ANN KOTTER
3/15/2024	USPS PO 1814402033	\$30.00	Postage Stamps	LISA ANN KOTTER
3/15/2024	AMZN Mktp US*RH6U63AR0	\$460.07	Book Stores	FRED HEIM
3/16/2024	BP#9349390MCDERMOTT OIL	\$36.26	Automated Gasoline Dispensers	CHRISTOPHER J FELTON
3/14/2024	AMZN Mktp US*RH2FS5L00	\$74.17	Book Stores	KATHY M GOERDT
3/8/2024	USPS PO 1861560310	\$53.00	Postage Stamps	LISA ANN KOTTER
3/8/2024	USPS PO 1814402033	\$74.20	Postage Stamps	LISA ANN KOTTER
3/5/2024	DNH*GODADDY.COM	\$320.74	Computer Network/Information Services	LISA ANN KOTTER
2/23/2024	QUARTERMASTER	\$669.48	Adult Uniforms And Comercial	FRED HEIM
		\$2,662.40		



April 8, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: April 4, 2024

Re: Approval of new GO Debt, County Loan and GO Debt Policies

As we have discussed for the past few years, the Council's intent for the library and Hwy 136 was to borrow funds for the projects. We more recently added refinancing the Sweeper into this borrowing. Scott Stevenson from DA Davidson will be finalizing negotiations on Monday with potential bond purchasers and we will have the final recommendation at the meeting time. He may attend in person or log in virtually. This will be \$1.32M and the Library and Highway funds will be paid back over 15 years, the sweeper over 3 years, and interest only payments in FY25 for the Library and Highway as we were not yet able to levy TIF dollars for the first-year payments. This will be Resolution #38-24.

Finally, Dorsey Whitney has prepared the County loan documents so that we can be sure they are drafted and approved in a manner that allows us to levy taxes or collect TIF funds for the repayment. The loan is \$200,000 and 1% interest paid back over 10 years. This is Resolution #37-24.

In addition, our Bond Counsel has prepared a new debt policy that addresses all the guidelines we need to have as a borrower. These were last adopted in 2018. There are no significant changes, but Dorsey Whiteny would like to be sure we have compliant language. This is Resolution #35-24.

RESOLUTION NO. 37-24

Resolution authorizing and approving a Loan Agreement with Dubuque County, Iowa, providing for the issuance of a \$200,000 Taxable General Obligation Library Note and providing for the levy of taxes to pay the same

WHEREAS, the City of Cascade (the “City”), in Dubuque and Jones Counties, State of Iowa, heretofore proposed to enter into a General Obligation Library Loan Agreement (the “2022 Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,000,000, pursuant to the provisions of Section 384.24A and 384.24.3(q) of the Code of Iowa, for the purpose of paying the cost, to that extent, of undertaking the Municipal Library Development Project, an urban renewal project in the Cascade Urban Renewal Area authorized by action of the City Council on September 12, 2022 (the “Municipal Library Project”), and in lieu of calling an election upon such proposal, has published notice of the proposed action, including notice of the right to petition for an election, and has held a hearing thereon, and as of October 24, 2022, no petition has been filed with the City asking that the question of entering into the 2022 Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, the City has used a portion of its borrowing authority under the 2022 Loan Agreement to enter into a certain \$250,000 General Obligation credit facility with Central Iowa Power Cooperative for a portion of the funding of the Municipal Library Project; and

WHEREAS, the City will use a portion (\$550,000) of its borrowing authority under the 2022 Loan Agreement to enter into a certain loan agreement and issue General Obligation Corporate Purpose Bonds, Series 2024 to fund another portion of the Municipal Library Project; and

WHEREAS, the City will use the remainder of its borrowing authority (\$200,000) under the 2022 Loan Agreement to complete the financing of the Municipal Library Project by entering into a certain loan agreement (the “Loan Agreement”) with Dubuque County, Iowa as lender (the “Lender”) as hereinafter set forth; and

WHEREAS, it is necessary at this time to authorize and approve the Loan Agreement with the Lender and to make provision for the issuance of a General Obligation Note (the “Note”) in evidence of the City’s obligations thereunder; and

NOW, THEREFORE, Be It Resolved by the City Council of the City of Cascade Iowa, as follows:

Section 1. The City hereby determines to enter into the Loan Agreement with the Lender. The Loan Agreement shall be in substantially the form as has been placed on file with the City and shall provide for the Loan to the City in the principal amount of \$200,000, for the purpose as set forth in the preamble hereof. The Mayor and City Clerk are hereby authorized and directed to sign the Loan Agreement and the Loan Documents on behalf of the City, and the Loan Agreement and the Loan Documents are hereby approved.

Section 2. The Note in the principal amount of \$200,000 is hereby authorized to be issued to the Lender. The Note shall be dated as of the date of closing (the “Dated Date”), shall

mature on the Maturity Date as defined in the Note, and bear interest at the rate of 1.00% per annum.

The City Clerk is hereby designated as the registrar and paying agent for the Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Principal of and interest on the Note shall be payable in nineteen (19) semi-annual installments in the amount of \$10,544 (the “Principal and Interest Installments”) due on June 1 and December 1 of each year, commencing December 1, 2024, and continuing to, and including, December 1, 2033 (each installment being applied first to interest due and then to unpaid principal) with one final installment of all remaining principal and interest due thereon at final maturity on June 1, 2034. All payments shall be applied first to the payment of interest due and next to the reduction of principal. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Payment of principal and interest on the Note shall be made to the registered owner appearing on the registration books of the City at the close of business on the fifteenth day of the month next preceding the payment date and shall be paid by check or draft mailed to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal shall be payable only upon presentation and surrender of the Note to the Paying Agent.

The City reserves the right to prepay principal of the Note in whole or in part at any time prior to and in inverse order of maturity on terms of par, plus accrued interest.

The Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk and shall be a fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Note shall be fully registered as to principal and interest in the name of the owner on the registration books of the City kept by the Registrar, and after such registration, payment of the principal thereof shall be made only to the registered owner or its legal representatives or assigns. The Note shall be transferable only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of any owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 3. The Note shall be in substantially the following form:

(Form of Note)

UNITED STATES OF AMERICA
STATE OF IOWA
DUBUQUE AND JONES COUNTIES
CITY OF CASCADE

TAXABLE GENERAL OBLIGATION LIBRARY NOTE

\$200,000

RATE	MATURITY DATE	NOTE DATE
1.00%	June 1, 2034	April 24, 2024

The City of Cascade (the “City”), in Dubuque and Jones Counties, State of Iowa, for value received, promises to pay in the manner hereinafter provided to

Dubuque County, Iowa

or registered assigns, the principal sum of TWO HUNDRED THOUSAND DOLLARS, together with interest on the outstanding principal hereof from the Note Date, or from the most recent payment date on which interest has been paid, except as the provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

Both Principal of and interest on this Note shall be payable in nineteen (19) semi-annual installments in the amount of \$10,544 (the “Principal and Interest Installments”) on June 1 and December 1 of each year, commencing December 1, 2024, and continuing to, and including, December 1, 2033 (each installment being applied first to interest due and then to unpaid principal) with one final installment of all remaining principal and interest due thereon at final maturity on June 1, 2034. All payments shall be applied first to the payment of interest due and next to the reduction of principal. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Both principal of and interest on this Note are payable to the registered owner appearing on the registration books of the City maintained by the City Clerk (hereinafter referred to as the “Registrar” or the “Paying Agent”) at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Note to the Paying Agent.

This Note is issued by the City to evidence its obligation under a certain Loan Agreement, dated as of the date hereof (the “Loan Agreement”) entered into by the City for the purpose of paying the cost, to that extent, of undertaking the Municipal Library Development Project, an urban renewal project in the Cascade Urban Renewal Area authorized by action of the City Council on September 12, 2022.

This Note is issued pursuant to and in strict compliance with the provisions of Chapter 76 and Chapter 384 of the Code of Iowa, 2023, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of this Note (the “Resolution”), and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of this Note and the rights of the owner of this Note.

The City reserves the right to prepay principal of this Note, in whole or in part, at any time prior to and in inverse order of maturity on terms of par and accrued interest. All principal so prepaid will cease to bear interest on the prepayment date.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Note were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Note as the same will respectively become due; and that the total indebtedness of the City, including this Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Cascade, Iowa, by its City Council, has caused this Note to be executed by its Mayor and attested by its City Clerk, on the Note Date.

CITY OF CASCADE, IOWA

By (DO NOT SIGN)
Mayor

Attest:

(DO NOT SIGN)
City Clerk

ABBREVIATIONS

The following abbreviations, when used in this Note, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UTMA	_____
			(Custodian)
TEN ENT	- as tenants by the entireties	As Custodian for	_____
JT TEN	- as joint tenants with right of survivorship and not as tenants in common		(Minor)
		under Uniform Transfers to Minors Act	_____
			(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Note to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR
OTHER IDENTIFYING NUMBER OF
ASSIGNEE

and does hereby irrevocably appoint _____,
Attorney, to transfer this Note on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Note in every particular, without alteration or enlargement or any change whatever.

Section 4. As required by Chapter 76 of the Code of Iowa, and for the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest (including the Admin Fee) on the Note, there is hereby ordered levied on all the taxable property in the City in each of the years while the Note is outstanding the following direct annual tax:

For collection in the fiscal year beginning July 1, 2024, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2025, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2026, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2027, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2028, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2029, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2030, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2031, sufficient to produce the net annual sum of \$21,088;

For collection in the fiscal year beginning July 1, 2032, sufficient to produce the net annual sum of \$21,088; and

For collection in the fiscal year beginning July 1, 2033, sufficient to produce the net annual sum of \$21,088.

Section 5. A certified copy of this resolution shall be filed with the County Auditors of Dubuque County and Jones County, and the County Auditors are hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditors shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of the Note hereby authorized and for no other purpose whatsoever.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Note remains outstanding and unpaid, any funds of the City which may lawfully be applied for such purpose, may be appropriated, budgeted and, if received, used for the payment of the principal of and interest (including the Admin Fee) on the Note as the same become due, and if so

appropriated, the taxes for any given fiscal year as provided for in Section 3 of this Resolution, shall be reduced by the amount of such alternate funds as have been appropriated for said purpose and evidenced in the City's budget.

Section 6. The principal falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds to the sum thus advanced.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 8, 2024.

Steve Knepper, Mayor

Attest:

Kathy Goerd, City Clerk

RESOLUTION NO. 38-24

Resolution approving Bond Purchase Agreement for the sale of General Obligation Corporate Purpose Bonds, Series 2024

WHEREAS, the City of Cascade (the “City”), in Dubuque and Jones Counties, State of Iowa, heretofore proposed to enter into a General Obligation Library Loan Agreement (the “2022 Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,000,000, pursuant to the provisions of Sections 384.24A and 384.24.3(q) of the Code of Iowa, for the purpose of paying the costs, to that extent, of undertaking the Municipal Library Development Project, an urban renewal project in the Cascade Urban Renewal Area authorized by action of the City Council on September 12, 2022, and in lieu of calling an election upon such proposal, has published notice of the proposed action, including notice of the right to petition for an election, and has held a hearing thereon, and as of October 24, 2022, no petition had been filed with the City asking that the question of entering into the 2022 Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, the City has used a portion of its borrowing authority under the 2022 Loan Agreement to enter into a certain \$250,000 General Obligation credit facility with Central Iowa Power Cooperative for a portion of the funding of the Municipal Library Development Project; and

WHEREAS, the City will use a portion of its borrowing authority under the 2022 Loan Agreement to enter into a certain \$200,000 General Obligation credit facility with Dubuque County for another portion of the funding of the Municipal Library Development Project; and

WHEREAS, the City will use the remainder of its borrowing authority (\$550,000) under the 2022 Loan Agreement to complete the financing of the Municipal Library Development Project as hereinafter set forth; and

WHEREAS, the City has also proposed to enter into an additional General Obligation Loan Agreement (the “2024 Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$860,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer, and storm water drainage improvements; and (2) current refunding a \$105,000 Promissory Note, dated May 1, 2023, which was previously issued to fund the acquisition of a street sweeper, and has published notice of the proposed action and has held a hearing on such 2024 Loan Agreement on March 11, 2024; and

WHEREAS, pursuant to Section 384.28 of the Code of Iowa, the City Council has combined the remaining authority under the 2022 Loan Agreement and the 2024 Loan Agreement into a single loan agreement (the “Loan Agreement”) and determined its intent to issue General Obligation Corporate Purpose Bonds, Series 2024 (the “Bonds”) in evidence of its obligations thereunder; and

WHEREAS, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of the Bonds to be issued in evidence of the City’s obligations under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and has authorized its use by D.A. Davidson & Co. (the “Underwriter”) as the underwriter of the issuance of the Bonds; and

WHEREAS, a certain Bond Purchase Agreement (the “Bond Purchase Agreement”) has been prepared to set forth the terms of the Bonds and the understanding between the City and the Underwriter with respect to the purchase thereof and it is now necessary to make provision for the approval of the Bond Purchase Agreement and its execution and delivery;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Cascade, Iowa, as follows:

Section 1. The City Council hereby approves the Bond Purchase Agreement in substantially the form as has been presented to the City Council. The appropriate city officials are hereby authorized to execute the Bond Purchase Agreement on behalf of the City and to deliver the same to the Underwriter.

Section 2. Further action with respect to the authorization of the Loan Agreement and the issuance of the Bonds is hereby adjourned to the City Council meeting scheduled for April 22, 2024.

Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 8, 2024.

Steve Knepper, Mayor

Attest:

Kathy Goerd, City Clerk

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Steve Knepper, Mayor

Attest:

Kathy Goerd, City Clerk

RESOLUTION NO. 35-24

Resolution Authorizing Adoption of Amended and Restated Policies and Procedures Regarding Municipal Securities Disclosure

WHEREAS, pursuant to the laws of the State of Iowa, the City of Cascade, Iowa (the “City”) has publicly offered, and likely will issue and publicly offer in the future, its notes, bonds or other obligations (the “Bonds”); and

WHEREAS, in November of 2014, the City adopted certain Policies and Procedures Regarding Municipal Securities Disclosure (the “Original Disclosure Policy”) to be followed in connection with the issuance and on-going administration of publicly offered Bonds; and

WHEREAS, as a result of certain changes in federal law, the City deems it necessary and desirable to amend and restate the Original Disclosure Policy; and

WHEREAS, the proposed Amended and Restated Policies and Procedures Regarding Municipal Securities Disclosure are attached hereto as Exhibit A (the “Disclosure Policies and Procedures”);

NOW, THEREFORE, Be It Resolved by the City Council of the City of Cascade, Iowa, as follows:

Section 1. The Disclosure Policies and Procedures attached hereto as Exhibit A are hereby adopted and shall be dated as of the date hereof.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved April 8, 2024.

Steve Knepper, Mayor

Attest:

Kathy Goerdts, City Clerk

Exhibit A

**AMENDED AND RESTATED
POLICIES AND PROCEDURES RE: MUNICIPAL SECURITIES DISCLOSURE**

[see attached]

POLICIES AND PROCEDURES RE: MUNICIPAL SECURITIES DISCLOSURE

As an issuer of municipal securities (bonds and/or notes, referred to herein as “Bonds”), the City of Cascade, Iowa (the “Issuer”) has adopted the policies and procedures set forth herein (collectively, the “Disclosure Policy”) to guide the Issuer’s actions with respect to complying with (1) the disclosure document (often referred to as the “official statement”) for publicly-offered bond transactions and (2) ongoing continuing disclosures associated with outstanding contractual obligations resulting from bond issues (also known as “continuing disclosure”). This Disclosure Policy is designed to provide the necessary policy framework and accompanying procedures for compliance by the Issuer with its disclosure responsibilities. It should be noted, however, issuers of municipal securities are primarily responsible for the content of their disclosure documents including on-going compliance with respect to continuing disclosure.

This Disclosure Policy includes the following elements: (1) disclosure training for officials responsible for producing, reviewing and approving disclosure; (2) establishment of procedures for review of relevant disclosure, and (3) ensuring that any procedures established are followed.

Background

The anti-fraud provisions of federal securities laws apply to municipal securities such as the Issuer’s Bonds. The U.S. Securities and Exchange Commission (the “SEC”) can bring enforcement actions against the Issuer, members of its governing body, government employees and elected officials, and professionals working on the bond transaction. ***Government employees and elected officials can be, and have been, held personally liable with respect to securities laws violations related to the issuance of Bonds.*** Issuers and members of the governing body can mitigate risks related to SEC enforcement by relying on professionals such as disclosure counsel. Issuers may also seek affirmative assurances of compliance with the receipt of a legal opinion from disclosure counsel.

When bonds are issued and publicly offered, an official statement will be prepared on behalf of the Issuer. The official statement is the disclosure document that sets forth the terms associated with the bond issue. The official statement will be used to market and sell the Issuer’s bonds.¹ In addition, for transactions larger than \$1 million in size that include an official statement, the Issuer enters into a continuing disclosure certificate, agreement or undertaking (the “CDC”). The CDC is a contractual obligation of the Issuer, pursuant to which the Issuer agrees to provide certain financial information filings (at least annually) and material event notices to the public. The CDC is necessary to allow the bond underwriters to comply with SEC Rule 15c2-12, as amended (the “Rule”). As noted below, filings under the CDC must be made electronically at the Electronic Municipal Market Access (EMMA) portal (www.emma.msrb.org).

Accordingly, this Disclosure Policy addresses the following three aspects of disclosure: (1) preparation and approval of official statements in connection with new (“primary”) bond issues; (2) on-going continuing disclosure requirements under a CDC; and (3) education of staff and elected officials with respect to disclosure matters.

¹ Under federal law issuers of municipal securities are primarily responsible for the content of their disclosure documents (the official statement), regardless of who prepared the document. An issuer does not discharge its disclosure obligations by hiring professionals to prepare the official statement. An issuer has “an affirmative obligation” to know the contents of its official statement, including the financial statements. Finally, executing an official statement without first reading the document to ascertain whether it is accurate may be reckless (the basis for certain anti-fraud causes of action by the SEC).

1. CD Compliance Officer

The **City Administrator** is appointed as the compliance officer for purposes of this Disclosure Policy (the “CD Compliance Officer”).

2. Primary (New) Offerings of Bonds – Official Statements of the Issuer

In connection with the issuance of its publicly-offered Bonds (Bonds sold via the public market, through a broker-dealer known as an “underwriter”), the Issuer will cause its hired professionals to prepare a disclosure document commonly known as an “official statement.” The official statement is the document that describes the issuance of the Bonds to the marketplace and as such, *under federal law, the official statement cannot contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.*

To ensure the Issuer’s official statements are properly prepared and reviewed, the Issuer adopts the procedures set forth in Appendix I hereto.

3. Continuing Disclosure Compliance (CDC Compliance)

The Issuer has entered into, or may in the future enter into, CDCs in connection with its bond issues. Under these contractual agreements, the Issuer has agreed to provide to the marketplace certain financial information and notices of material events. The Issuer will file, or cause to be filed, necessary items under the CDCs in a searchable electronic format at the Electronic Municipal Market Access (EMMA) portal (www.emma.msrb.org). The determination of whether a material event has occurred will be made pursuant to the Rule and SEC Release No. 34-83885, in conjunction with disclosure counsel and other members of the Issuer’s external bond finance working group.

To ensure compliance with its contractual continuing disclosure obligations, the Issuer adopts the procedures set forth in Appendix II hereto.

4. Systematic Training of Staff and Governing Body Members

In addition to the specific procedures adopted under this Disclosure Policy, the Issuer understands that on-going training of both staff and members of the governing body is essential to successful compliance with the Issuer’s disclosure obligations. The training noted below may be accomplished by various methods, including in-person, webinars or other electronic means, or through review of written materials. Accordingly, the Issuer has implemented the following training procedures, which may be implemented with the assistance of disclosure counsel to the Issuer:

A. *Annual Training.* The CD Compliance Officer is responsible for scheduling annual training of Issuer employees regarding disclosure and financial reporting requirements of the federal securities laws. Such training shall include a complete review of this Disclosure Policy, Rule 15c2-12 and the material events required to be reported pursuant to such Rule, and a complete overview of the Issuer’s obligations under the federal securities laws.

B. *Specific Training.* When appropriate, the CD Compliance Officer shall conduct (or cause to be conducted) training with individuals on those persons’ specific roles and responsibilities in the disclosure and financial reporting process.

C. *Governing Body Training.* Not less than once every two years, the CD Compliance Officer shall schedule a training session for the Issuer’s governing body on this Disclosure Policy and the disclosure and financial reporting requirements of the federal securities laws.

Appendix I

Written Procedures for Preparing Official Statements

1. At the commencement of a financing, the CD Compliance Officer shall develop or cause the Issuer's Finance Team to develop a plan for preparation of the official statement and a schedule that allows sufficient time for all required work, including appropriate review and participation by members of the Finance Team.

2. The CD Compliance Officer shall be responsible for managing the preparation process for the official statement, and shall obtain the assistance of other participants within the Issuer and engage legal and financial professionals, as necessary and appropriate.

3. The CD Compliance Officer shall be responsible for developing a program for coordinating staff review of the disclosure information, as necessary, and obtaining formal sign-off from staff on the disclosure documents.

4. The CD Compliance Officer shall ensure that any previous failure to fully comply with continuing disclosure obligations during the prior five-year period is disclosed in the official statement by reviewing compliance with all outstanding continuing disclosure agreements, reviewing continuing disclosure review documentation prepared by independent parties and contacting disclosure counsel to discuss any questions or concerns.

5. The Issuer's governing body shall be given not less than 7 days to review an official statement prior to being asked to vote on its approval, absent extenuating circumstances. Elected representatives on the governing body shall be directed to contact the CD Compliance Officer during the review period to discuss potential issues, concerns or comments on the official statement.

Appendix II

Written Procedures Re: Continuing Disclosure

1. The CD Compliance Officer shall be responsible for compliance with the Issuer's obligations under continuing disclosure agreements, undertakings or certificates (the "CDC"), including without limitation annual filings, material event notice filings, voluntary filings and other filings required by the CDC.

2. Prior to execution of a CDC in connection with a bond issue, the CDC shall be discussed with disclosure counsel, the underwriter and municipal advisor, if any, to ensure a full understanding of issuer obligations.

3. The CD Compliance Officer shall have the primary responsibility to confer with the finance team and Issuer staff bi-weekly to monitor compliance with respect to "material events" as defined in the Rule.

The CD Compliance Officer shall be responsible for (i) determining whether any of the following "material events" has taken place (questions regarding their interpretation shall be directed to disclosure counsel), (ii) gathering information material to making that determination from other departments, and (iii) if a material event has occurred, discussing the same with disclosure counsel to determine the form of notice of material event and causing the filing of notice to be made on EMMA within ten (10) business days of the occurrence of the event:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
7. Modifications to rights of security holders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the securities, if material;
11. Rating changes, including rating upgrades and downgrades;
12. Bankruptcy, insolvency, receivership or similar event of the obligated person;
13. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
15. Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation² of the obligated person, any of which affect security holders, if material; and

² "Financial obligation" is to mean a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii).

16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

The determination of whether a material event has occurred will be made pursuant to the Rule and SEC Release No. 34-83885, in conjunction with disclosure counsel.

4. The CD Compliance Officer shall have primary responsibility for ensuring that statements or releases of information relating to the Issuer's finances to the public that are reasonably expected to reach investors and the financial markets, including website updates, press releases and market notices, are accurate and not misleading in any material respect. The CD Compliance Officer shall work together to ensure that all public statements and information released by the Issuer are accurate and not misleading in all material respects.

5. The CD Compliance Officer shall be responsible for compiling and maintaining a list of all outstanding bond issues subject to continuing disclosure, noting the applicable filing dates (see attached table format, Part I, for an example to be used by staff in tracking this information (the "Disclosure Table")).

6. The CD Compliance Officer shall be responsible for assembling and maintaining copies of the final CDC and final Official Statements for each applicable bond issue, together with any third-party Dissemination Agent Agreements, if applicable.

7. The CD Compliance Officer shall document and track the required information to be filed, including dates such information is filed (see attached Disclosure Table, Part II for a form of table to be used by staff).

8. The CD Compliance Officer shall be responsible for registering for continuing disclosure filing email reminders from the "EMMA" website, or for ensuring the Issuer's dissemination agent will remind the Issuer of applicable deadlines (<http://emma.msrb.org>).

9. At least 60 days prior to the earliest filing deadline listed on the Disclosure Table, the CD Compliance Officer shall begin the process of compiling necessary information required by the CDCs (and coordinate with outside professionals hired to compile this information, if applicable).

10. At least 30 days prior to each filing deadline, the CD Compliance Officer shall determine whether all necessary items have been compiled for filing pursuant to the CDC requirements, (including review with disclosure counsel or the Issuer's dissemination agent).

11. Prior to each filing deadline, the CD Compliance Officer shall file (or cause any Dissemination Agent to file) the necessary items on the EMMA website in a word-searchable PDF configured to be saved, printed, and retransmitted by electronic means. After filing, the CD Compliance Officer shall confirm that all items have, in fact, been filed on EMMA as required, and shall note the filing date on the Disclosure Table.

12. The CD Compliance Officer shall be responsible for coordinating and filing any voluntary information with EMMA, after consultation with the Issuer's legal and financial professionals.

13. The CD Compliance Officer may contact the Issuer's disclosure counsel with any disclosure-related questions or concerns.

Form of Disclosure Tables

Part I – Master Tracking Table (list of deadlines for all bond issues subject to continuing disclosure)

[Note this is only a form; Issuer staff will update and maintain the Tables separate from this Policy; the current Table can be obtained from the CD Compliance Officer]

Name of Bond Issue	Date of Issue	Final Maturity Date	Dissemination Agent	CUSIP for Final Maturity	Deadline for Annual Report
\$1,110,000 General Obligation Corporate Purpose Bonds, Series 2017A	04/25/2017	06/01/2026	D.A. Davidson & Co.	147294 CX8	Not later than June 30
\$1,965,000 General Obligation Swimming Pool Bonds, Series 2019A	06/13/2019	06/01/2034	D.A. Davidson & Co.	147294 DH2	Not later than June 30
\$1,320,000* General Obligation Corporate Purpose Bonds, Series 2024	05/07/2024	06/01/20__	D.A. Davidson & Co.	147294 __	Not later than June 30

* Preliminary, subject to change.

Part II – Separate Table for Each Bond Issue Subject to Continuing Disclosure (tracks details of filings for each issue)

[Note this is only a form; Issuer staff will update and maintain the Tables separate from this Policy; the current Table can be obtained from the CD Compliance Officer]

\$1,110,000 General Obligation Corporate Purpose Bonds, Series 2017A	Reporting Periods					
	[inset date info was filed on EMMA]					
Description of Financial Information / Operating Data to file on EMMA	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Audited Financials	5/2/19	2/13/20	5/3/21	3/24/22	3/27/23	
Unaudited financials, if audit not available by deadline						
Operating Data						
Valuations	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Tax Rates	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Tax Levies and Collections	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Statutory Debt Limit	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
General Obligation Debt Payable from Taxes	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Revenue/Special Obligation Debt	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Indirect Debt	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Direct Debt	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Revenue/Special Obligation Debt	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Facts for Ratio Computations	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	
Debt Ratios	6/10/19	6/23/20	6/1/21	5/25/22	6/5/23	

\$1,965,000 General Obligation Swimming Pool Bonds, Series 2019A	Reporting Periods					
	[inset date info was filed on EMMA]					
Description of Financial Information / Operating Data to file on EMMA	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Audited Financials	2/13/20	5/3/21	3/24/22	3/27/23		
Unaudited financials, if audit not available by deadline						
Operating Data						
Valuations	6/23/20	6/1/21	5/25/22	6/5/23		
Tax Rates	6/23/20	6/1/21	5/25/22	6/5/23		
Tax Levies and Collections	6/23/20	6/1/21	5/25/22	6/5/23		
Statutory Debt Limit	6/23/20	6/1/21	5/25/22	6/5/23		
General Obligation Debt Payable from Taxes	6/23/20	6/1/21	5/25/22	6/5/23		
Revenue/Special Obligation Debt	6/23/20	6/1/21	5/25/22	6/5/23		
Indirect Debt	6/23/20	6/1/21	5/25/22	6/5/23		
Direct Debt	6/23/20	6/1/21	5/25/22	6/5/23		
Special Obligation Debt	6/23/20	6/1/21	5/25/22	6/5/23		
Facts for Ratio Computations	6/23/20	6/1/21	5/25/22	6/5/23		
Debt Ratios	6/23/20	6/1/21	5/25/22	6/5/23		

(Tables continue on the following page)

\$1,320,000* General Obligation Corporate Purpose Bonds, Series 2024	Reporting Periods					
	[inset date info was filed on EMMA]					
Description of Financial Information / Operating Data to file on EMMA	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Audited Financials						
Unaudited financials, if audit not available by deadline						
Operating Data						
Tax Rate Per \$1,000 of Taxable Valuation (All Taxing Districts)						
Tax Collection Trend (All Funds)						
Valuation by Property Classification						
Valuation Trend						
Debt Limit Calculation						
General Obligation Debt						
General Obligation Debt – Fiscal Year General Obligation Debt Payments						
Other Debt						
Other Obligations						
Financial Summary						



Overview of Municipal Securities Disclosure

Governmental issuers (“Issuers”) of municipal bonds are subject to several important legal provisions under federal securities laws. This overview serves as a starting point for understanding the federal securities law framework surrounding issuance of municipal bonds. In recent years, the U.S. Securities and Exchange Commission (“SEC”) has expanded its regulation of the municipal securities market, bringing civil and criminal enforcement actions against issuers, elected officials, and employees for violations of the anti-fraud or continuing disclosure provisions described below.

This overview should be reviewed in connection with the Issuer’s policies and procedures (the “Disclosure Policy”), which relate to (1) the disclosure document (often referred to as the “official statement” or “OS”) for publicly-offered bond transactions and (2) ongoing continuing disclosure associated with outstanding bond issues (also known as “continuing disclosure”).

Overview of Legal Duties Under Federal Securities Law

Issuers of municipal securities are regulated by the Securities Act of 1933 and the Securities Exchange Act of 1934 and various rules promulgated under those acts by the U.S. Securities and Exchange Commission (“SEC”). Of particular importance are Rule 10b-5 (which prohibits fraud) and Rule 15c2-12 (which generates an issuer’s ongoing disclosure obligations). Taken together, these rules impose primary disclosure duties (i.e. accuracy and forthrightness in the preparation of an official statement for new bond issues) and secondary disclosure duties (i.e. timely filing financial and other data under a continuing disclosure certificate (“CDC”) for outstanding bond issues).

How Do the Anti-Fraud Provisions of SEC Rule 10b-5 Affect Issuers?

Various provisions of federal securities law including SEC Rule 10b-5 prohibit fraud in the issuance, purchase, or sale of municipal securities. These provisions generally prohibit “material” misstatements or omissions to investors, potential investors, or the general public. Violation of these provisions can result in civil or criminal liability.

Who Is Responsible for the Content of an OS?

When bonds are issued and publicly offered, an official statement will be prepared on behalf of the Issuer. The official statement is the disclosure document that sets forth the terms associated with the bond issue and is used to market and sell the Issuer’s bonds. Issuers (including elected officials and staff) are primarily responsible for the accuracy of an official statement. Hiring a professional to assist with the preparation of an OS does not discharge an Issuer’s responsibility. The elected officials and relevant employees of an issuer have an affirmative obligation to ensure the accuracy of the contents of the financial and other information in an OS— delivery of an OS without first reading it to gauge its accuracy may be reckless and the basis for an SEC enforcement action.

What Ongoing Requirements Are Imposed by SEC Rule 15c2-12?

SEC Rule 15c2-12 ensures that Issuers contractually agree to provide certain financial and operating information to investors and the public on an ongoing basis. The type of information that must be reported is generally (i) annual financial reports and (ii) material event notices.

What Are the Annual Filing Requirements?

Issuers must file updated financial information and operating data on an annual or other regular basis, as specified in their CDC. Generally, the information that must be reported includes audited financial statements, annual financial or operating data, of the type included in the OS for the related bonds.

What Material Event Notices Must Be Filed and When?

Issuers must notify investors (via a specific filing on the "EMMA" website, at <https://emma.msrb.org/>) within 10 business days if certain events occur while a bond is outstanding. Generally, those events are items that impact an Issuer's ability to pay or timely pay amounts owed on outstanding debt, rating changes, defaults, and the incurrence of material financial obligations (debt obligations of the Issuer). At present, there are 16 events that can trigger reporting obligations. The Issuer's Disclosure Policy will detail the events and the procedures intended to enable timely identification and disclosure.

What Is Addressed by the Disclosure Policy?

The Disclosure Policy is designed to assist Issuers with fulfilling both primary and secondary disclosure responsibilities. It sets forth procedures that govern preparation of official statements for new bond offerings (see Appendix I of the policy), compliance with continuing disclosure requirements under a CDC (see Appendix II of the policy), and systematic training of key staff members and elected officials.

Where Can I Find Additional Information?

As always, you and your staff can contact us with any questions about your responsibilities under federal securities law, to address specific items, and for annual training seminars (Dorsey & Whitney LLP provides an annual securities law training for issuers during the first quarter of each year, to satisfy one of the requirements of the Disclosure Policy).

Contacts



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April 8, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: April 4, 2024

Re: Library Lots Rezoning Ordinance #08-24

Library Rezoning Ordinance #08-24

This meeting will have consideration to adopt both the second and third readings of the ordinance on Monday.

PAST INFORMATION

The Planning and Zoning Commission held a public hearing and are recommending the change of the two lots from R-1 Single Family Residential to C-2 General Retail. This C-2 District is the one that coincides with the permission to construct public community buildings. The C-2 code is in the packet.

The Planning and Zoning Commission held their public hearing with two residents (one household) working through their questions with me prior to the meeting. By the time the meeting took place, the residents were comfortable and supportive of the re-zoning. This meeting will include the City Council's required public hearing. Due to the timing of the construction, my recommendation is to have this meeting include the first reading and then post April 8, 2024's Council meeting for the second and third readings. The draft ordinance is in the packet.

Unrelated to the actual rezoning but related is the following: The library lots that were purchases were originally three separate lots. The western two have been combined. However, since the eastern most lot was placed in a separate TIF District than the other two, the three cannot legally be combined by the County Assessor's office. Due to this situation, the Board of Adjustment has issued an internal lot line variance so that the building can be right on or slightly over the eastern lot line of the combined western lots. With this variance, I will be recording documentation that says the lots cannot be sold separately as that was a Board requirement to the variance.

ORDINANCE #08-24

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA BY REZONING PARCEL 1931351014 AND PARCEL 1931351013 FROM THE CURRENT ZONING DISTRICT CLASSIFICATION R-1 SINGLE FAMILY TO C-2 GENERAL RETAIL IN THE CITY OF CASCADE, IOWA

WHEREAS, pursuant to the requirement of the Cascade Zoning Ordinance, the owner of 108 2nd Avenue SW and the vacant lot to the east of this lot, (Dubuque County Parcels 1931351014 Lot 8 & 9 East Cascade and 1931351013 Lots 1-7 East Cascade), petitioned for rezoning of these two lots from R-1 Single Family to C-2 General Retail Commercial in the City of Cascade for the purpose of constructing a new public library; and,

WHEREAS, pursuant to the duly published notice in the March 6, 2024 edition of the Cascade Pioneer newspaper, the Cascade Planning & Zoning Commission held a public hearing on March 14, 2024 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, pursuant to the duly published notice in the March 6, 2024 edition of the Cascade Pioneer newspaper, the Cascade City Council held a public hearing on March 25, 2024 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, the Cascade Planning & Zoning Commission has approved the rezoning request and recommends to the Cascade City Council and the Cascade City Council concurs with the Planning & Zoning Commissions recommendation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cascade, Iowa, as follows:

Section I. That the Zoning Code of the City of Cascade, Iowa, is hereby amended by rezoning 1931351014 Lot 8 & 9 East Cascade and 1931351013 Lots 1-7 East Cascade from R-1 Single Family Residential to C-2 General Retail in the City of Cascade; and,

Section II. The City Clerk is hereby directed to make the above change on the Official Zoning Map of the City of Cascade, publish the ordinance in the Cascade Pioneer newspaper and submit the Ordinance and the attached map to the Dubuque County Recorder.

Section III. This ordinance shall take effect immediately upon publication as provided by law.

PASSED, APPROVED AND ADOPTED this 8th day of April, 2024.

Steven Knepper, Mayor

Kathy Goerdts, City Clerk

First Reading 3-25-24
Third Reading
American Legal

Second Reading
Publication



April 8, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: April 4, 2024

Re: FY25 Budget Public Hearing

Part of the state requirements to properly adopt the FY25 budget is to publish a second hearing notice of the budget adoption. Our plan is to hold that hearing at our regular second meeting in April on the 22nd. The notice will be in the paper on April 10. The appropriate next step is Council consideration of a resolution setting the hearing date which is included in the packet as Resolution #39-24.

RESOLUTION #39-23

**A RESOLUTION SETTING A PUBLIC HEARING DATE FOR
APRIL 22, 2024 TO APPROVE THE FY 2025 ANNUAL BUDGET**

WHEREAS, the City Council must hold a public hearing and pass a resolution approving the budget for the FY 2025 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the City of Cascade City Council will conduct a public hearing on the above on the 22nd day of April, 2024 at the hour of 6:00 pm in the Cascade City Hall, 320 1st Avenue W., Cascade, Iowa, 52033, and the City Council understands that said hearing notice will be published in a newspaper of general circulation in Cascade, Iowa, in conformance with the City Code and Iowa State Law and a copy of the annual budget will be available to review at City Hall and the Cascade Public Library.

PASSED AND APPROVED this 8th day of April 2024.

Councilmember _____ offered the foregoing Resolution and moved for its adoption.

Councilmember _____ seconded the said Resolution and upon roll call the following vote was recorded:

	AYE	NAY
Councilmember Hosch	_____	_____
Councilmember Gehl	_____	_____
Councilmember Rausch	_____	_____
Councilmember Oliphant	_____	_____
Councilmember Delaney	_____	_____

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



April 8, 2024 Agenda

To: City Council, Mayor and Staff
From: Lisa Kotter, City Administrator
Date: April 4, 2024
Re: Planning and Zoning Commission

We have two vacancies on the Commission. We have found one candidate willing to serve a 2.5-year term. It is shorter than the total of three years as the position has been vacant for 6 months. The resolution is filled out to appoint Dave Mehrl and his letter of interest and resume is included in the packet.

RESOLUTION #36-24

RESOLUTION APPROVING A PLANNING AND ZONING COMMISSION MEMBER APPOINTMENT TO FILL A NEW TERM THROUGH SEPTEMBER 30, 2026 IN THE CITY OF CASCADE, IA

WHEREAS, Chapter 2-8 of the Code of Ordinances of the City of Cascade grants authority to the City Council to appoint members of the Planning and Zoning Commission; and,

WHEREAS, the Planning and Zoning has a vacancy for a term, effective immediately and expiring September 30, 2026; and,

WHEREAS, one person expressed interest in the vacant position.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that David Mehrl is appointed to fill the vacant term from April 9, 2024 until September 30, 2026 for the Planning and Zoning Commission.

PASSED, APPROVED AND ADOPTED this 8th day of April, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk

From:

David Mehrl
165 Mulberry Drive
Cascade, IA 52033

To: City Administrator, City of Cascade

In Re: The City of Cascade Planning and Zoning Commission

March 22, 2024

To whom it may concern:

I am writing this letter to inform you of my interest in serving on the Cascade Planning and Zoning Commission. I was told by several people that a position was currently open; and that they thought that my experience and qualifications might make me a good fit for the board. Although I have not previously worked in this role; I am a quick learner, and I relish opportunities to be of service to the Cascade community.

I have attached my resume for your consideration.

Regards,

A handwritten signature in black ink that reads "David Mehrl". The signature is written in a cursive style with a large, sweeping initial "D".

David Mehrl

(214)228-7981

dmehrl@verizon.net

Resume for David J. Mehrl

EDUCATION

Graduated from Aquin High School in Cascade, 1972.

Attended Loras College, 1972-1976.

Bachelor of Science in Electrical Engineering, Univ. of Iowa, 1983.

Master of Science in Electrical Engineering, Univ. of Iowa, 1987.

PhD in Electrical Engineering, Univ. of Iowa, 1990. (Research emphasis ... optical physics).

WORK EXPERIENCE

Cascade Lumber and Manufacturing:

Fulltime Draftsman/Estimator: 1978-1982, part-time 1983-1990.

Texas Tech University, Lubbock, TX:

Assistant (tenure track) Professor of Electrical Engineering, 1990-1995.

Associate Professor (tenured): 1995-2000.

Resigned position in 2000 when my wife's job required her to relocate from Lubbock to the Dallas area.

Taught many different Electrical Engineering courses ... both undergraduate and graduate level.

Research was primarily in the area of optical physics.

Texas Instruments:

Electrical Engineer 2000-2009. Primarily developing optical test methods, designing electronic laboratory instrumentation, and electro-mechanical modelling and simulation of the arrays of tiny micro-mirrors used in DLP® (Digital Light Processing) business & cinema projectors.

ams (Austria Micro Systems): ... (company started as TAOS and was later purchased by ams)

Optical components designer, 2010-2018. Designed, simulated and tested tiny/miniature optical sensors used primarily in cell phones. Promoted to Principal Design Engineer.

Retired: 2018.

Some part-time consulting for Microvision based in Seattle, WA. Serving as a musician (organ/piano/vocals) for St. Matthais church (Cascade) and for St. Patrick Church (Anamosa). Also currently serving on the Tri-County Historical Society board.

Relevant Technical Skills: Well-grounded in electrical engineering and physics. Excellent problem-solving skills. In Electrical Engineering one learns the "basics" in school; but most importantly one must LEARN HOW TO LEARN ... as constantly evolving technology requires LIFELONG LEARNING. Very adept at computer programming and using MicroSoft Office tools including Excel. Excellent math skills. Quantitative reasoning (graphs, data analysis, comparing and weighing various solutions against each other).

Hobbies: Bicycle riding, kayaking, hiking, music and ham radio.



April 8, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: April 4, 2024

Re: City Hall Improvements

This year we have included \$20,000 for building improvements. I purposely waited until now to discuss a possible project to be sure nothing unexpected broke or failed. However, now that we are approaching the year end, I would like to ask permission to do two things. One is to paint the frames of all the exterior door frames on the West and South sides. We are getting prices on that now. The second item is the deteriorating pillars on the west side. The south side ones were redone a few years ago with a wrap that prevents rotting and avoids future painting. In addition, we have a failed gutter above the doorway that drips in the middle of the walkway and causes ice buildup. I am also getting a price on that work as well. If we can get the two projects completed under the budgeted funds, I would like to proceed. If they come in higher, I would come back to discuss a different idea. Resolution #40-24 would give me permission to proceed with the work if it is within budget.

RESOLUTION #40-24

A RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO HAVE CITY HALL DOOR PAINTING AND WEST SIDE ENTRANCE IMPROVEMENTS COMPLETED

WHEREAS, the City Council approved a \$20,000 expenditure for City Hall improvements in the FY24 budget; and,

WHEREAS, the City Administrator is soliciting prices to have new paint on the exterior entrance door frames and to replace the pillars and overhang gutters on the west side of the building; and,

WHEREAS, these two improvements should cost less than the \$20,000 budgeted amount.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the City Administrator to proceed to have this work completed if the price is less than the budgeted amount. If the amounts are higher, the Administrator shall come back to the City Council for further discussion and possible approval.

PASSED, APPROVED AND ADOPTED this 8th day of April, 2024.

Steven Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 3/1/2024 12:00:00AM to 3/31/2024 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED]: DOMESTIC: ASSAULT: 1 3%

[IMPORTED] : DRIVER LICENSE VIOLATION-CITATION: 1 3%

(Grand Total) 6 0 Total # of Incident Type Reported: 2

Field Interview POLICE DEPARTMENT

AC Effil':MQTOR VEHICLE: ON OTHER: 1 3%

ANIMAL AT LARGE: 1 3%

ANIMAL BITE: 1 3%

ANIMAL COMPLAINT: 1 3%

ASSIST AMBULANCE: 4 11%

ASSIST CITIZEN: 1 3%

ASSIST CITY: 1 3%

ASSIST DUBUQUE COUNTY: 1 3%

ASSIST FIRE DEPARTMENT: 1 3%

ASSIST JONES CQY!!D':..1, _!o

ASSIST MONTICELLO POLICE DEPARTMENT: 1 3%

CRIMINAL MISCHIEF: 2 6%

EQUIPMENT VIOLATION: 1 3%

Field Interview

POLICE DEPARTMENT

FAIL TO OBEY SIGN OR SIGNAL: 1 3%

HARASSMENT/THREATS: 1 3%

HARASSMENT: TELEPHONE: 2 6%

INFORMATIONAL REPORT: 2 6%

PRESENTATION/SCHOOL: DE: 1 3%

RECORDS CHECK: 2 6%

SPEED WARNING: 2 6%

SUSPICIOUS ACTIVITY: 2 6%

THEFT: 2 6%

THEFT: OTHER: 1 3%

Grand Total: 94.44% Total # of Activity Types Reported: 34