

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, June 26, 2023, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, June 26, 2023, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofascade.org and on Local Access Channel 18

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)**
- 6. Consent Agenda - Review and approve the following:**
 1. Minutes: City Council 6/12/23, Planning and Zoning 6/1/23, Library Board 6/6/23, Utility Board 6/14/23
 2. June 26, 2023 Claims
- 7. Recognition of Amy Ludwig, Library Board**
- 8. Discussion on Oak Hill Park Playground Equipment Fundraiser**
- 9. Discussion on Community Video Contest**
- 10. Discussion on Jointly Funded Full-Time Position for Marketing, Promotion, Volunteer Coordination and Progress**
- 11. Consideration on KCRG's Our Town Visit-August 14-18 Commercial**
- 12. Consideration of Resolution #-53-23 Social Services Agreements FY24**
 1. Cascade Community Enhancement Committee \$1,000
 2. Garden Club \$1,200
 3. Lions Club \$9,400
 4. Jones County Tourism \$117.90
 5. ISU Jones County Extension \$300
 6. American Legion \$5,000
 7. Jones County Economic Development \$2,000
 8. Cascade Hometown Days \$1,000
 9. Rockin' on the River \$2,000
 10. Jones County Youth Coalition \$500
 11. Tri-County Historical Society \$5,000
- 13. Consideration of Ordinance #07-23 Vicious and Dangerous Animals and Maximum Allowable Dogs and Cats (Third and Final Reading)**
- 14. Consideration of Resolution #55-23 Requesting School Transportation Fee Waivers for the Riverbend Subdivision**
- 15. Discussion on Park Ridge Phase 3 Subdivision and Dillon Street SE Construction Between 7th Ave SE and 9th Ave SE**
- 16. Consideration of Resolution #50-23 TIF Rebate for Riverbend and Callahan Construction**

- 17. Consideration of Resolution #51-23 TIF Rebate Premium Plant Service**
- 18. Consideration of Resolution #52-23 TIF Rebate Centro**
- 19. Discussion on Private Building Located on City-Owned Land and 109 Polk Street NE**
- 20. Consideration on Resolution #54-23 Set Public Hearing Date for Library Construction**
- 21. Discussion on Businesses Providing on In-Kind Donation to Library Construction**
- 22. Reports - Police Chief, Library Design Committee, City Administrator**
- 23. Public Comment (Limit 3 Minutes per person-only items on this agenda)**
- 24. Adjournment**

June 12, 2023
City Council Meeting Minutes

The June 12, 2023 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Hosch, Kelchen, Oliphant and Rausch answered roll call.

Motion Kelchen, second Oliphant to approve the agenda. All Ayes. Motion carried.

Speakers from the floor: None.

Motion Kelchen, second Delaney to approve the consent agenda items: City Council Minutes 5/22/23, Park Board 6/5/23; June 12, 2023 claims and May 2023 Financial Reports; Liquor Licenses for Butch and Frankie's Home Goods LLC Annual Renewal; and Cigarette Licenses for McDermott Oil Co., McDermott Oil dba Lyons Service, Casey's and Dollar General. All Ayes. Motion carried.

Presentation given by Hailey Rausch, Chamber Director, on possible joint Full-Time position that would combine duties such as Chamber Director, volunteer coordinator, promotion and marketing. Funding would come from the Chamber and the City.

Motion Oliphant, second Rausch Open Public Hearing for Change in Zoning Code Zero-Lot Line Lot Dimensions and Setbacks for R-2, R-3, R-4. Roll Call Vote. All Ayes. Motion carried.

No public comments.

Motion Rausch, second Kelchen to Close Public Hearing for Change in Zoning Code Zero-Lot Line Lot Dimensions and Setbacks for R-2, R-3, R-4. Roll Call Vote. All Ayes. Motion carried.

Motion Kelchen, second Oliphant to approve Ordinance #06-23 Establishing Zero-Setback Requirements for Lot Dimensions and Mixed-Family Residential R-2, Mobile-Multi Residential R-3 and Multiple Residential R-4 (First Reading). Roll Call Vote. All Ayes. Motion carried.

Motion Oliphant, second Kelchen to approve Waiving the Requirement to Have Three Ordinance Readings at Three Separate Meetings. Roll Call Vote. All Ayes. Motion carried.

Motion Oliphant, second Hosch to approve Ordinance #06-23 Establishing Zero-Setback Requirements for Lot Dimensions and Mixed-Family Residential R-2, Mobile-Multi Residential R-3 and Multiple Residential R-4 (Second and Third Readings). Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to approve Resolution #45-23 Allocating Funds for Taylor Street SE Repairs and other Pavement Patches (River City \$28,072.18 and Weber Construction \$4,100.00). Roll Call vote. All Ayes. Motion carried.

Motion Kelchen, second Rausch to approve Ordinance #07-23 Vicious and Dangerous Animals and Maximum Allowable Dogs and Cats (with the modification limiting the number of dogs to 3, cats to 5 with a maximum total of 8, and allowing a grandfather provision of existing number of pets) (Second of Three Readings). Roll Call Vote. Four Ayes, One Nay (Hosch). Motion carried.

Motion Oliphant, second Rausch to approve Resolution #46-23 Library Board Appointments of John Howard, Jacob Brindle and Marie Thomas. Roll Call vote. All Ayes. Motion carried.

Motion Kelchen, second Delaney to approve Resolution #47-23 Parkview Street SW Naming. Roll Call vote. All Ayes. Motion carried.

Directions were given to Kotter to proceed updating and deleting #4 in the Street Naming Ordinance to Correct Naming Practices of Streets and Avenues and bring back to Council.

Motion Oliphant, second Kelchen to approve Resolution #48-23 Declaration of Surplus Items (Pick-up, Trailer, Sink, Railing, Truck Tool-box, Scale, Door, Cash Register and Lights). Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Hosch to approve Resolution #49-23 Approval of IDOT Cooperative Agreement for Hwy 136 Construction. Roll Call vote. All Ayes. Motion carried.

The council discussed the Second Meter Inspection Enforcement, One-Time New Home Grass Watering Sewer Forgiveness and Garage Sale Limitations Ordinance, and the Noise Ordinance.

Heim and Kotter provided staff updates.

Motion Oliphant, second Kelchen adjourn at 7:32pm. All Ayes. Motion carried.

Kathy Goerd, City Clerk

Steven J. Knepper, Mayor

PLANNING & ZONING COMMISSION MEETING
THURSDAY, JUNE 1, 2023
Meeting Minutes

The Cascade Planning & Zoning Commission met on Thursday, June 1, 2023, at 6:00p.m. in the Cascade City Hall Council Chambers, 320 1st Ave W, Cascade, IA 52033. Present: Moriarity, Conlin, Steffen, Kerper, Otting and Moran.

A motion by Moran, second by Steffen to approve the agenda as presented. Motion carried, ayes.

Motion Conlin, second Moran to approve the February 16, 2023 minutes. Motion carried unanimously.

Motion Steffen, second Moran to open the public hearing on the R2, R3, R4 zoning code change as it relates to zero lot line structures, such as condos. Motion carried, all aye.

No one from the public appeared at the hearings. Kotter explained that the code does not currently list setbacks in R3 for these types of structures, even though it is allowed. In addition, there is no code that defines a circumstance where one structure is allowed that is in a three or four plex and has other structures on both sides. The recommendation from the Commission is for all three Districts R2, R3, R4 to have 50ft lot line width if it is an exterior structure and has an open side yard and only 40 ft for the interior buildings that have a structure on both sides. The setbacks are recommended to be the same for R3 as for R2 and R4 which is 8 ft sides, and 25 ft for front, rear and side street.

Motion Kerper, second Otting to close the public hearing. Motion carried, all aye.

Motion Conlin, second Otting to recommend to the City Council the change to the current zoning code as listed above. Motion carried, all ayes.

Motion Steffen, second Conlin to adjourn at 6:35pm. Motion carried.

Lisa A. Kotter
City Administrator

Cascade Public Library Board of Trustees Minutes

Meeting June 6, 2023 4:30pm
Cascade City Hall Council Chambers

Present: Kane, Brindle, Brickley, Ludwig, Thomas, Recker

- 1.Meeting called to order at 4:30 by Ludwig.
- 2.Approval of agenda made by Recker, second by Brickley, motion carries.
- 3.Approval of minutes from May 2nd meeting by Brickley, second by Brindle, motion carries. Ludwig mentioned that she was not listed as present t at the May 2nd meeting. Recker will advise Kathy Goerdts that she was present.
- 4.Public Comment: None
- 5.Budget Reports (Expense, Revenue, Library Reserve, Foundation Endowment)..\$1,682. 29 expenses, gift of \$200.00 to Library Endowment from Greg and Lisa VanderLugt, Recker stated she would send a thank you note to them. This is the last month for the current fiscal year.
- 6.Bills: after reviewing the bills Thomas made a motion to pay them, second by Brickley, motion was carried.
- 7.Circulation Stats: 2516 material items were checked out from 5/1/2023 through 5/31/2023 compared to 2066 in 4/2023. Door count entering was 1186 in May 2023 and 1085 in April 2023. Grand total all materials for June 3682/April 3370.
- 8.Old Business: Future Bldg/Subcommittee Reports/ Library design Update: Recker reported the total of funds raised thus far for the new library. Kane and Kotter and Mike Delaney met with 2 engineers from FEH for an hour before the Building committee meeting on June 2nd to discuss all electrical components needed for the future library. The Finishes Committee met following the Design Committee and discussed Flooring options, chose ceramic tile for the hearth floor, discussed accent wall colors, base trim, ceiling finishes and base trim, and circulation desk. The city will provide the site furniture.
Fundraising meeting is on June 20th at 6:00pm, City Hall.
Other: Friends of the Library: The Board was encouraged to attend the Friends meeting on June 7th at 5:00pm at the Library.
- 9: New Business: a. Programming: the Library calendar was reviewed, busy time with summer reading and 75-89 children signed up, plus Aquin Little Angels.
b. Kane reviewed her continuing education report with the Board.
c. Summer Reading-75-80 Children
d. Friends Meeting
e. Election of Officers: to be held at the July Meeting. Amy Ludwig is retiring from the Library Board of Trustees. New member will be at the July meeting.
f. Staff Evaluation update: Kane presented a list of duties that the Library assistants are responsible for.
- 10: Adjourn: motion to adjourn at 5:20pm by Thomas, second by Brindle, motion carried. Next meeting July 5th, 4:30, City Hall.

Monica Recker
Secretary
Cascade Public Library Board of Trustees

Meeting Minutes June 14, 2023
Cascade Municipal Utilities Board

Chairman Gross called the June 2023 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, June 14, 2023 at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach, Utility Manager Shontele Orr & Team Lead Matt Cooksley.

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

Under public comment Rob McNally approached the board to discuss agenda item #4 regarding his solar project.

Discussion was held regarding updating the solar interconnection agreement due to updated insurance language.

Motion Manternach, 2nd VanderLugt to approve Resolution #177-23 – amending the solar interconnection agreement. Roll call vote – all ayes.

Agenda item # 6 - Resolution 178-23 was skipped due to not needing this update.

A discussion was held regarding 2023-2024 wage increases. Motion Gross, 2nd Manternach to approve (new numbered updated resolution) 178-23 called 2023-2024 wages increasing base wages by 4%. Roll call vote – all ayes.

Discussion was held regarding truck purchase for 2023-2024 fiscal year.

Motion Manternach, second by VanderLugt to approve the May 10th meeting minutes, May Financial Statements and Fund Balances, and the June bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the May plant summary & metrics. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report. Matt Cooksley reported to the board about current workload completed. A discussion was held about KCRG our town & the purchase of an ad for CMU/City of Cascade. New language and rules regarding EV charging stations will be forthcoming. The board discussed moving the July meeting to Thursday, July 20th due to upcoming board vacations.

Motion Manternach, second VanderLugt to adjourn meeting at 5:52pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	30.00	INFRASTRUCTURE TECHNOLOGY SOLU	148.50
ADVANTAGE ADMINSTRATORS	60.90	IOWA ONE CALL	40.60
ALTORFER INC	11,530.32	IPERS	4,027.05
AMERICAN LEGION POST 528	250.00	JKP DESIGN LLC	260.00
AT&T	11.92	MADISON NATIONAL LIFE INS CO	213.88
AT&T	11.29	MADISON NATIONAL LIFE INS CO	213.88
BARD MATERIALS	228.84	MCALLISTER ELECTRIC	1,130.25
CASCADE CHAMBER COMMERCE	600.00	MCDERMOTT OIL CO.	503.03
CASCADE COMMUNICATIONS COMPANY	101.00	MEDICAL ASSOCIATES CLINIC	26.00
CASCADE GARDEN CLUB	600.00	MIKE GEHL LAWN SERVICE	350.00
CASCADE HOMETOWN DAYS	600.00	MISSION SQUARE	185.00
CASCADE LIONS CLUB	600.00	MISSION SQUARE	185.00
CASCADE LUMBER CO	71.33	MISSION SQUARE	185.00
CASCADE MUNICIPAL UTILITI	1,243.86	MUNICIPAL SUPPLY INC	10,235.00
CLAYTON ENERGY CORPORATION	16,555.84	NICUSA - IOWA DIVISION	1,111.25
COMELEC INTERNET SERVICES	45.00	OFFICER OF AUDITOR OF STATE	350.00
COMMAND SECURITY SOLUTIONS	118.74	OVERHEAD DOOR DUBUQUE	274.99
COYLE CONCRETE CONSTRUCTION	7,614.00	PAYROLL	9,467.35
CROSSROADS MOBILE MAINTENANCE	2,559.99	PAYROLL	9,453.49
DELANEY'S PC REPAIR & RECYCLE	137.50	PAYROLL	9,415.44
EFTPS	2,656.49	POSTMASTER	900.00
EFTPS	2,652.94	ROCKIN ON THE RIVER	600.00
ENERGY ECONOMICS INC	886.44	SIMECA	78,378.31
FIRST SUPPLY LLC-DUBUQUE	459.98	STATE OF IA	1,082.00
FLETCHER-REINHARDT CO	696.83	STUART C IRBY CO	75.44
GASSER FARM & HARDWARE LLC	260.66	TREASURER STATE OF IOWA	6,576.44
GLOBAL ONE MANUFACTURING, INC	32.32	USDI	36,388.26
GORDON FLESCH COMPANY	119.47	VISA	1,108.37
GORDON FLESCH COMPANY	92.29	WEBER CONSTRUCTION	8,193.99
GROEBNER & ASSOCIATES INC	6,692.09	WELLMARK BC BS OF IOWA	4,497.01
INFRASTRUCTURE TECHNOLOGY SOLU	155.00	Total	243,250.57

Secretary, Shontele Orr

Chairman, Barb Gross

CLAIMS REPORT
Vendor Checks: 6/16/2023- 6/26/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
06302023	A. HERNANDEZ	PAVILION DEPOSIT REFUND		50.00		
0232842-IN	ACCO	POOL LIQUID CHLORINE	2,038.00			
0233166-IN	ACCO	POOL GUAGE PRESS TEMP	110.01	2,148.01		
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
2176740148	AT&T	AT&T ONE NET SERVICE 060123		42.92		
2021 AUDIT	AUDITOR STATE OF IOWA	2021 AUDIT FEES	425.00			
2022 AUDIT	AUDITOR STATE OF IOWA	2022 AUDIT FEES	425.00	850.00		
1587	BROTHERS MARKET INC	POOL CONC:BOMB POP /FUN POPS	30.81			
4001	BROTHERS MARKET INC	POOL FUN NIGHT:MEAT & BOMB POP	98.90	129.71		
06302023	CALLAHAN CONSTRUCTION INC	TIF PAYMENT		38,849.03		
160733	CASCADE LUMBER CO	NUMBER 3"	4.59			
822535	CASCADE LUMBER CO	POOL:NOZZLE & FLEX HOSE	57.48			
823365	CASCADE LUMBER CO	SIDE WALL BRACKETS/NOZZLE	17.27			
825590	CASCADE LUMBER CO	GARAGE DOOR SENSORS	92.49			
826185	CASCADE LUMBER CO	30 PACK AA BATTERIES:CLOCK	19.99	191.82		
06302023	CENTRO, INC	CENTRO JULY 2023 PAYMENT		460.86		
1902664	CITY LAUNDERING CO	UNIFORMS/SUPPLIES		176.82		
7218	CITY OF DUBUQUE	SWIMMING POOL INSPECTION FEES	333.00			
7230	CITY OF DUBUQUE	WATER TESTS	66.00	399.00		
217041	CJ COOPER & ASSOCIATES	LAB WORK		45.00		
06302023	DOLEZAL, TRAVIS	GYM KEY REFUND-T. DOLEZAL		150.00		
182709	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT:CHECK/INSPECTIONS	61.40			
182710	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT:CHCCK/INSPECTION	46.00			
182711	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT: CHECK/INSPECTION	20.50			
182713	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT CHECK/INSPECTION	143.00			
182715	DUBUQUE FIRE EQUIPMENT INC	FIRE EXTINGUISHER CHECK/INSPEC	685.80			
182717	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT:CHECK/INSPECTIONS	37.00			
182718	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT:CHECK/INSPECTIONS	26.00			
182722	DUBUQUE FIRE EQUIPMENT INC	FIRE EXP:CHECK/INSPECTIONS	151.00			
182723	DUBUQUE FIRE EQUIPMENT INC	FIRE EXT:CEHCK/INSPECTION	26.00	1,196.70		
IVC0000022013	ECIA	1ST INSTALLMENT DUE 7/1/2023		703.87		
061923	GEHL LAWN SERVICE	SPRAYING DIKE/SEWER PLANT/STRE		725.00		
06302023	GOERDT KATHY	MILEAGE REIMB FOR ECIA MEETING		31.25		
IN14239218	GORDON FLESCH COMPANY INC	1/2 PRINTER/COPIER SERVICE		92.30		
6498595	HAWKINS INC	CHLORINE CYLINDERS		40.00		
61123	HOMETOWN ENGRAVING	ENGRAVING PLAQUE FOR LIBRARY		18.00		
06202023	HOSCH INTERIORS	NEW CARPET AND INSTALLATION		2,929.30		
062023	IMFOA	CLERK MEMBERSHIP & CLERKNET		50.00		
19981	INSURANCE ASSOCIATES INC	STEVE HERRINGTON POOL CERT ADD		50.00		
099289	IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/23-6/30/24	1,745.00			
2023ANNUALCONF	IOWA LEAGUE OF CITIES	23 ANNUAL CONFERENCE REGISTRAT	460.00	2,205.00		
SEPT23FALLCONFERENCE	IOWA RURAL WATER ASSOC	IA RURAL WATER FALL CONFERENCE		680.00		
PR20230608	IRS W/H	FED/FICA TAX		7,560.07	14016107	6/16/23
2306079-IN	J&R SUPPLY INC	GASKET 45 ELL & 22.5 ELL		60.00		
06302023	KELLY EIGENBERGER	SWIM POOL LESSON REIMBURSEMENT		45.00		
00136077	KOTTER LISA	POOL CONCESSION REIMBURSEMENT	98.91			
JUNE 2023	KOTTER LISA	JUNE 23 REIMBURSEMENT/MILEAGE	143.42	242.33		
20331655	LIME ROCK SPRINGS CO	POOL CONCESSIONS	193.27			
20332350	LIME ROCK SPRINGS CO	POOL CONCESSIONS	56.44			
20332442	LIME ROCK SPRINGS CO	POOL CONCESSIONS	18.69	268.40		
208835	LYNCH DALLAS P.C.	CITY ADMIN:CODIFICATION/NUISAN	330.00			
208836	LYNCH DALLAS P.C.	ADMIN:SETBACK & LOT SPLITS	594.00			
208837	LYNCH DALLAS P.C.	CITY ADMIN:VACANT BLDG	115.50			
208838	LYNCH DALLAS P.C.	ADMIN:ANIMAL ORDINANCE	333.50	1,373.00		

CLAIMS REPORT
Vendor Checks: 6/16/2023- 6/26/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
060823	MAQUOKETA VALLEY COOP	STREET LIGHTS		157.77		
06302023	MARK MANTERNACH	PAVILION DEPOSIT REFUND		50.00		
23 1438	MCALLISTER ELECTRIC SVC INC	ELECTRICAL:RELOCATE BUTTON SLI		544.68		
75731	MERCY FAMILY PHARMACY	GLUCOSE AND LANCETS		104.29		
2805	MIDWEST PATCH	SIGNS & DETOUR BARRICADES		601.00		
PR20230608	MISSION SQUARE RETIRE-#303939	ICMA		1,183.19	65054	6/16/23
MMI51865	MODERN MARKETING INC	POLICE BRACELETS		1,221.05		
560010	MYERS-COX	POOL CONCESSIONS	350.99			
560590	MYERS-COX	POOL CONCESSIONS	1,195.73	1,546.72		
85624	OPENING SPECIALIST	CLOSER, HCUSH ARM ONLY		312.30		
JUNE2023	ORR SHONTELE	POOL PARTY CONCESSION		33.87		
06302023	PREMIUM PLANT SERVICES INC	TAX REIMBURSEMENT/JOBS		26,537.56		
06302023	PUCCIO, JANE	PAVILION DEPOSIT REFUND		50.00		
23-REIFF JULY	JOE OR PEG REIFF	LEASE PAYMNET JULY 23		500.00		
23-427-02	RICCHIO INCORPORATED	POOL SLIDE:FINAL PAYMENT		12,338.00		
JUNE2023	SCHNEIDER GEOSPATIAL LLC	1/2 GIS CONSULTING		1,752.00		
288233585	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	206.87			
288321369	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	141.40			
445819844	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	131.91	480.18		
06302023	SMART COMMUNICATION SYSTEM LLC	5TH YEAR TIF PAYMENT		3,981.00		
06092023	UNITYPOINT HEALTH	QUARTERLY DRUG EXCHANGE		155.00		
231630011946	WELLMARK BC/BS OF IA	JULY 2023 PREMIUMS		8,254.89		
				<u>121,566.89</u>		
Accounts Payable Total						
Invoices: Paid				8,743.26		
Invoices: Scheduled				112,823.63		
Payroll Checks				27,005.54		
				<u>148,572.43</u>		
Report Total						

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	56,062.68
016	PARTIAL SELF-FUND	
110	ROAD USE TAX	5,486.96
125	TAX INCREMENT FINANCING	69,828.45
370	LIBRARY CAPITAL PROJECT	99.00
600	WATER	8,148.50
610	SEWER	8,946.84
	TOTAL FUNDS	148,572.43



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: Amy Ludwig Thank You

Amy will be in attendance on invitation by me. We would like to take the opportunity to thank her for her years of service to the Library Board since 2011.



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: Oak Hill Park

As the City Council knows the Park Board prioritized the Dog Park for the upcoming fiscal year's project. There is also interest in creating playground space in the Oak Hill Park area. This land is on the Southwest side of Oak Hill and was donated by Mike Beck. The Park Board met last Monday as there is an opportunity to receive a 50% discount on playground equipment from one of the manufacturers. The timeline for the opportunity is that equipment with the main pieces, equaling at least \$100,000, must be selected by June 30. The City would then have until mid-September to determine if we can afford to order the equipment. If we do not there is no obligation.

The Park Board's selection for equipment is included in the packet and equals approximately \$106,000 so half would be \$53,000. There would also be some costs of site preparation, matting materials and a small parking area or walkway to the site. The intent would be to place the equipment on the far east side of the park.

There are hopes of additional amenities at the park but the Park Board thinks a phased approach has the best chance of success. Future ideas might be a walking trail, pavilion, recreational space for sports.

The subdivision has 4-6 people willing to work on a fundraising committee. I plan to have a letter sent this week to the residents of Oak Hill subdivision from the Board informing them of this idea. They will be advised that a fundraising committee is organized and an invitation to the next Park Board meeting if they have any questions or ideas.

This is for discussion only and looking for any feedback from the Council to the Board.

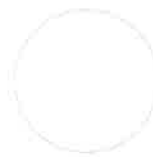
Proposed



Pink Dots City Owned Park Land
Yellow Box Playground Area

[Home](#) / [Products](#) / [Structures](#) / [Player's Park](#)

Player's Park (10-148390)



Product Information

Play System



Color Palette

[View All](#)

[https://www.playandpark.com/uploads/color-options/2020_PlayandPark_Color_Palettes.jpg]

Age

5-12

Space Required

45' 0" x 28' 0"

Capacity

45-55

Critical Fall Height

8'

Weight

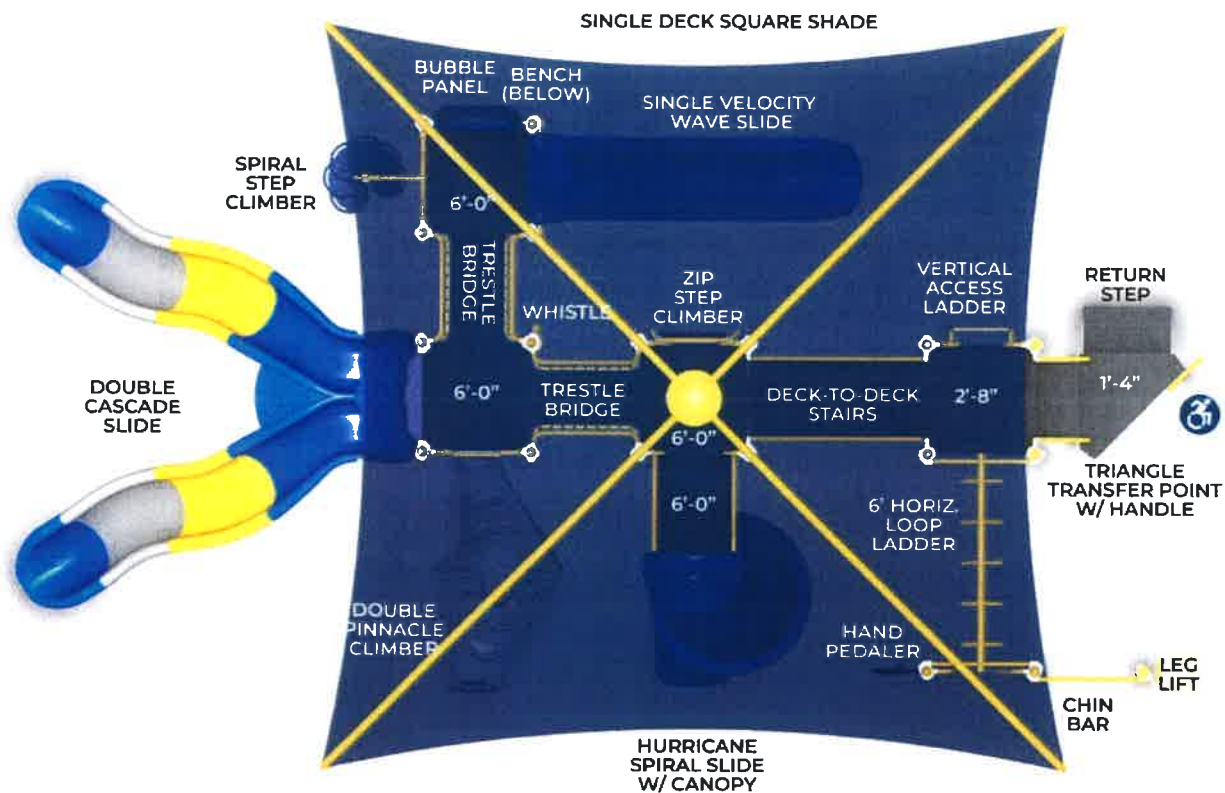
4346 lbs

Price

\$89,819

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Top View



Related Products

Freestanding

[Home](#) / [Products](#) / [Structures](#) / [Regal](#)

Regal (10-130096)



Product Information

Play System



Color Palette

[View All](#)

[https://www.playandpark.com/uploads/color-options/2020_PlayandPark_Color_Palettes.jpg]

Age

2-5

Space Required

25' 4" x 24' 5"

Capacity

10-15

Critical Fall Height

2' 8"

Weight

787 lbs

Price

\$14,618

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Featured Components



DuraMax Apex Climbing Attachment
[</products/components/apex-climbing-attachment>]

Home [/] / Products [/products] / Freestanding [/products/freestanding] / 2 3/8" Painted 10' Tripod Swing

2 3/8" Painted 10' Tripod Swing (P68027)



Product Information

Pricing below is for upright posts and swing beam only. Swings are sold separately.

Color Options

[View All](#)

[\[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf\]](https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf)

Ages

2-5

5-12

Weight

330 lbs

Price

\$1,773

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Top View

Downloads



[\[https://www.playandpark.com/uploads/general/P68027.dwg\]](https://www.playandpark.com/uploads/general/P68027.dwg)

CAD File

Download [\[https://www.playandpark.com/uploads/general/P68027.dwg\]](https://www.playandpark.com/uploads/general/P68027.dwg)



[\[https://www.playandpark.com/uploads/general/P68027add.dwg\]](https://www.playandpark.com/uploads/general/P68027add.dwg)



June 26, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 24, 2023

Re: Statewide Community Video Contest

The City and Chamber worked together to create a community video that is entered into a statewide contest through the Iowa Economic Development Association. The theme was how do you promote your small businesses. We will show the video at the meeting or the link on our City YouTube channel is below.

To get to the finals we need to have 500 FaceBook votes between Monday, June 26 at 9am and Thursday, June 29 at 5pm. If we get 500 votes we are in the finals. The finalists are all sent an assignment from IEDA on July 6 that is due July 14 that deals with promoting our community. The final winner, selected by a panel of judges, gets a free personalized building mural from a professional painter. And more importantly great publicity for Cascade throughout the state. We will share the link Monday morning on FB and each FB account can vote once per 24-hour period for four days.

Thanks to Hailey Rausch for the creation of the video with our team pictures and videos.

<https://www.youtube.com/watch?v=tdpkmyFupt0>



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: Chamber Presentation-Joint Position

As you are aware, Hailey Rausch, Chamber Director, attended the last meeting to discuss an idea to join forces and create a full-time, co-funded position. If this position came to fruition, the Chamber Board has approved providing the City with funding in their budget for the portion of the original Chamber Director they funded and the marketing dollars which equals \$19,000. In addition, the proposal includes the City not providing the Chamber the \$8,000 that was provided in FY23. Therefore, the total contribution from those revenue sources is \$27,000. The funding that will come from the current TV18 Public Access Channel budget is \$20,349. The Chamber and Public Access funding totals \$46,349.

During the discussion that took place last time the idea was initiated that some funds be taken from the amount that the City contributes to the Cascade Economic Development Corporation. This is due to the type of work included in the position. The maximum amount mentioned was \$10,000 of the \$20,000 contributed each year for the past 7 years, a total of \$140,000. While this is not the only expense incurred by the CEDC, the contribution seems to be attributed to the Part Time role taken on by ECIA staff. The CEDC pays \$20,000 for that service annually, while the value of the agreement is shown as \$25,000. The difference of \$5,000 is stated as a contribution from ECIA. The CEDC and ECIA’s annual contract is considered for renewal each July by the CEDC Board. The agreement has an addendum which lists the duties that ECIA shall perform for the CEDC. This contract and addendum are included in the packet.

In addition, the City has had a long standing relationship with ECIA as we belong to the COG of Central Unit of Government organized by ECIA. A council of governments (COG), also sometimes called a regional council, is a type of regional planning body that exists throughout the country. A COG is an association that consists of elected public officials who come from the major local governments within an urban or metropolitan area to work together on regional topics. I have included the list of funding we have provided to ECIA dating back to January 2014 when our g-Works software began. In review, we have paid our annual membership dues and hired them for other things such as pool fundraising, re-codification, housing study, grant writing, Keep Iowa Beautiful Match, and most recently building inspection services. These items would be in addition to the seven annual contracts with the CEDC. The CEDC Board met last week and discussed the idea. While they see value in the position, they do not believe that they will generate much benefit from the position. Therefore, their request is to contribute, or only be reduced by the City by \$2,500 per year for two years. In the update from their Board meeting last week, it was also stated that the CEDC Board is not interested in making any adjustments to the work completed by ECIA as might be impacted by

a new position.

The discussion has been that the new position duties would include Chamber duties (most recently that expectation has been for 15 hours per week), and marketing, promotion, volunteerism, support in economic development, promotion of the downtown and business development and more. The funding for the Public Access Channel is currently 24 hours per week. Again, as discussed last time, this joint position was recommended by our Downtown Assessment team that visited in January as a way to strengthen the assets we have in Cascade. This is again for discussion only at this meeting. We can list it for possible action at the next meeting on July 10 or beyond if Council desires.

VENDOR SUMMARY

Vendor#	216	CASCADE ECONOMIC DEVELOPMENT	Phone
Alpha ID	CASCADE ECONOMIC DEVEL	PO BOX 695	
Contact:			Last Inv# 01202023
FAX	CASCADE IA		Last Inv Dt 2/13/23
Cell	52033		Last Payment 20,000.00
			Last Pmt Date 2/13/23
			Last Check # 64825
			Purchases YTD 20,000.00
			Purchases LYR
			Purchases 2YR 20,000.00
			On Order Bal
			Balance

Inv Date	Invoice #	St	Reference	Invoice Amt	Unpaid	Check #	Check Dt
8/04/16	08042016	P	PART TIME DIRECTOR	20,000.00		59252	8/09/16
11/21/17	11142017	P	PART TIME DIRECTOR	20,000.00		60526	11/21/17
5/22/18	05222016	P	LOT 6 CASCADE INDUSTRIAL PARK	1.00		61004	5/22/18
10/03/18	10032018	P	PART TIME DIRECTOR	20,000.00		61398	10/09/18
4/03/20	040320	P	PART TIME DIRECTOR	20,000.00		62845	4/14/20
10/09/20	100920	P	PART TIME DIRECTOR	20,000.00		63359	10/13/20
10/04/21	100421	P	PART TIME DIRECTOR	20,000.00		64106	10/13/21
2/13/23	01202023	P	ECIA PART TIME DIRECTOR	20,000.00		64825	2/13/23

VENDOR SUMMARY

Vendor# 34 ECIA Phone (563)556-4166

Alpha ID ECIA	7600 COMMERCE PARK	Last Inv# IVC000022013	Purchases YTD	1,498.62
Contact:		Last Inv Dt 6/26/23	Purchases LYR	2,905.52
FAX	DUBUQUE, IA	Last Payment 703.87	Purchases 2YR	2,687.45
Cell	52002	Last Pmt Date 6/27/23	On Order Bal	
		Last Check # 6543	Balance	

Inv Date	Invoice #	St	Reference	Invoice Amt	Unpaid	Check #	Check Dt
1/13/14	11253	P	2ND 1/2 FY14	442.59		56593	1/14/14
6/05/14	000012366	P	FY 15 MEMBERSHIP DUES	928.37		57027	6/09/14
10/14/14	10142014	P	POOL FUND RAISING SERVICES	5,000.00		57491	10/14/14
12/02/14	12906	P	FALL CLERKS MTG	12.00		57599	12/09/14
6/03/15	13348	P	SPRING CLERKS MTG	12.00		58116	6/09/15
7/07/15	13454	P	FY16 MEMBERSHIP DUES	971.55		58209	7/14/15
8/06/15	IVC13566	P	BUILDING INSPECTIONS	991.83		58308	8/11/15
12/07/15	13897	P	FALL REGIONAL CLERK MTG/HARTKE	12.00		58624	12/15/15
6/08/16	14306	P	SPRING CLERKS MTG	12.00		59087	6/14/16
7/07/16	14362	P	FY17 DUES	1,014.73		59170	7/12/16
11/09/16	14776	P	ANNEXATION STUDY	2,014.50		59508	11/15/16
12/06/16	IVC14858	P	ANNEXATION STUDY-FINAL PMT	1,985.50		59594	12/13/16
4/05/17	15123	P	ORDINANCE CODIFICATION - 1HR	79.00		59877	4/11/17
5/03/17	15186	P	ORDINANCE CODIFICATION-20.5HRS	1,619.50		59939	5/09/17
6/06/17	15262	P	CODIFICATION-3HRS	237.00		60029	6/13/17
7/07/17	15325	P	CODIFICATION-10 HRS	790.00		60123	7/11/17
7/07/17	15377	P	KEEP IA BEAUTIFUL MATCH	1,500.00		60123	7/11/17
7/07/17	15440	P	FY18 MEMBERSHIP DUES	1,057.91		60123	7/11/17
8/08/17	15534	P	CODIFICATION-15 HRS	1,224.50		60233	8/15/17
9/06/17	15627	P	CODIFICATION-8 HRS	648.00		60321	9/12/17
10/05/17	15708	P	CODIFICATION-2HRS	162.00		60395	10/10/17
11/06/17	15779	P	CODIFICATION-1HR	81.00		60481	11/14/17
11/13/17	15865	P	CODIFICATION-2HRS	162.00		60481	11/14/17
3/07/18	IVC16067	P	CODIFICATION 1.5 HRS	121.50		60815	3/13/18
7/05/18	16399	P	FY19 MEMBERSHIP DUES	1,101.09		61127	7/10/18
9/06/18	16659	P	KEEP IOWA BEAUTIFUL MATCH	1,500.00		61324	9/10/18
11/05/18	16796	P	HOUSING NEEDS ASSESSMENT	170.00		61500	11/13/18
12/10/18	16891	P	HOUSING NEEDS ASSESSEMENT	5,830.00		61592	12/11/18
7/02/19	IVC17505	P	FY20 MEMBERSHIP DUES	1,144.27		62137	7/09/19
8/06/19	17567	P	KEEP IOWA BEAUTIFUL MATCH	1,500.00		62252	8/13/19
7/07/20	18644	P	FY21 MEMBERSHIP DUES	1,187.45		63109	7/14/20
7/07/20	18726	P	KEEP IOWA BEAUTIFUL MATCH	1,500.00		63109	7/14/20
7/02/21	19781	P	FY22 MEMBERSHIP	1,187.45		63932	7/13/21
8/03/21	19993	P	FY22 KEEP IA BEAUTIFUL MATCH	1,500.00		63993	8/10/21
2/03/22	IVC20491	P	CODIFICATION DOCUMENT	45.50		64295	2/17/22
5/05/22	IVC20736	P	CATALYST GRANT SVC	1,500.00		64384	5/10/22
7/01/22	IVC20896	P	FY23 MEMBERSHIP	1,360.02		64480	7/12/22
4/11/23	IVC00021761	P	INSPECTION SERVICE:C ELSKAMP	227.50		6271	4/11/23
5/09/23	IVC000021836	P	INSPECTION	279.75		6351	5/09/23
6/13/23	IVC000021925	P	INSPECTION 301 1ST AVE W	287.50		6463	6/13/23
6/26/23	IVC000022013	P	1ST INSTALLMENT DUE 7/1/2023	703.87		6543	6/27/23

**AGREEMENT FOR SERVICES
BETWEEN
CASCADE ECONOMIC DEVELOPMENT CORPORATION
AND
THE EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION**

This Agreement ("Agreement"), by and between the East Central Intergovernmental Association ("ECIA") and the Cascade Economic Development Corporation, ("CEDC") requesting ECIA's assistance and technical services in connection with a part-time Economic and Community Development Specialist, is entered into on the 27nd day of July 2022.

SECTION 1. Scope of Services

ECIA will provide and perform the necessary services set forth in the Scope of Services (Attachment A) and to perform professional work in economic development related activities, on behalf of CEDC's economic development initiatives. If the scope of services exceeds those services listed in Attachment A for any reason, and ECIA (collectively the "Parties") will adjust the project cost to a cost that is mutually agreed upon by the Parties. The ECIA staff assigned to this contract agree to meet monthly throughout the contract year with the CEDC Board to review progress and performance on the activities listed in the Scope of Services (Attachment A).

SECTION 2. Time of Performance

ECIA will commence performance under this Agreement upon execution of this Agreement by the Parties beginning August 1, 2022 through July 31, 2023. The time required for performance is anticipated to be twelve (12) months from the date of execution of this Agreement. The agreement can be extended upon mutual agreement by both parties.

SECTION 3. Method of Payment and Hours Worked

Total payment for services under this Agreement will not exceed twenty thousand dollars (\$20,000). ECIA will match the contract with \$5,000 of staff time from internal resources for a total of \$25,000. ECIA staff will work no more than 15 hours per week on Cascade Economic Development activities. The \$20,000 will be paid in 12 equal installments. The amount of each monthly invoice will be one thousand six hundred and sixty-six dollars (\$1,666) for eleven months with the final payment of one thousand six hundred and seventy-four dollars (\$1,674). ECIA will invoice CEDC on the last business day of each month beginning the month the contract is executed for services rendered during that calendar month. Payment is due upon receipt of each invoice. The number of hours per week are expected to fluctuate depending on the special events, project due dates, business visits, required meetings, etc.

SECTION 4. Personnel

ECIA represents that it currently employs or will acquire as needed during the performance of this Agreement, all personnel necessary for the timely and successful performance of this Agreement. The personnel, whether existing or newly acquired, are ECIA employees and will remain ECIA employees regardless of any work or services such employees perform in connection with the project.

SECTION 5. Property

ECIA is responsible to acquire or use existing property, real or personal, as it deems necessary in the performance of work under this Agreement.

SECTION 6. Termination by Cascade Economic Development Corporation

6.1. The Cascade Economic Development Corporation may, by thirty (30) days written notice to ECIA, terminate this Agreement in whole or in part at any time and for any reason. Upon receipt of such notice, ECIA will: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) within thirty (30) calendar days deliver to CEDC all data, files, and any other grant materials related to the project and ECIA's performance of this Agreement.

6.2. Notwithstanding the above, ECIA will not be relieved of liability to Cascade Economic Development Corporation for damages sustained by Cascade Economic Development Corporation arising from any breach by ECIA of this Agreement. If any such damages are sustained, CEDC may withhold any and all payments to ECIA until such time as the exact amount of damages due to CEDC from ECIA is determined.

6.3. If CEDC elects to terminate this Agreement, ECIA will be paid the amount due and owing up to and including the date of completion. If the date of termination does not fall on the last business day of a month, the services for that month will be prorated based on the date of termination and the monthly invoice amount.

6.4. Upon receipt of written notice of termination from CEDC, ECIA will have ten (10) days to cure any breach cited by CEDC in its notice of termination to the satisfaction of CEDC in its sole discretion. If CEDC deems any such breach cured, it must notify ECIA in writing that ECIA's efforts to cure are acceptable and that performance under this Agreement will continue.

SECTION 7. Termination by ECIA

ECIA may terminate this Agreement by thirty (30) days written notice to the Cascade Economic Development Corporation for the following reasons:

1. Both parties agree a continuation of this Agreement will not be in the best interests of CEDC.

2. ECIA ceases to exist or it is restricted or prohibited by its governmental authorities from continuing to provide services under this Agreement.

SECTION 8. Political Activity

No portion of CEDC's payment to ECIA may be used for any partisan political activity or to further the election or defeat of any candidate for public office, or to further the election or defeat of any cause subject to public vote.

SECTION 9. Miscellaneous

9.1. Force Majeure. In the event that ECIA is delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, unavailability or excessive price of fuel, power failure, riots, insurrection, war, terrorist activities, chemical explosions, hazardous condition, fire, weather, or acts of God, or by reason of any other cause beyond the exclusive and reasonable control of ECIA, then performance of any such act will be extended for a period equivalent to the period of such delay.

9.2. Entire Agreement. This Agreement constitutes the entire Agreement of the Parties and supersedes all prior agreements.

9.3. Modifications. This Agreement may not be modified, except in writing, signed by ECIA and CEDC.

9.4. Applicable Law and Venue. This Agreement is governed by the laws of the State of Iowa and venue for any action with respect to this Agreement is the District Court of Dubuque County, Iowa.

9.5. Authority. CEDC and ECIA represent that each, respectively, has full right, power and authority to execute this Agreement.

9.6. Severability. If any term of this Agreement is found to be void or invalid, such invalidity will not affect the remaining terms of this Agreement, which will continue in full force and effect.

9.7. Consent or Approval. In any case where the approval or consent of CEDC or ECIA is required or requested under this Agreement, such party shall not unreasonably delay or otherwise withhold its approval or consent.

9.8. Notices. All notices and correspondence related to this Agreement shall be sent to the following:

ECIA: East Central Intergovernmental Association
Kelley H. Deutmeyer, Executive Director
7600 Commerce Park, Dubuque, Iowa 52002

Holly McPherson, Director of Human Resources & Program
Development
7600 Commerce Park
Dubuque, Iowa 52002

Cascade Economic Development Corporation:

Brad W. Ludwig
President, CEDC
Cascade, Iowa 52033

**Cascade Economic Development
Corporation**

**East Central Intergovernmental
Association**

By: _____

**Brad W. Ludwig
President, CEDC
Cascade, Iowa 52033**

By: _____

**Beth Bonz
ECIA Chairperson**

Attest:

Attest:

Nick Callahan, Secretary

Kelley H. Deutmeyer, Executive Director

ATTACHMENT A - SCOPE OF SERVICES
CASCADE ECONOMIC DEVELOPMENT CORPORATION (CEDC)

The purpose of this Agreement is to provide a list of services that lead to the ongoing work of the Cascade Economic Development Corporation (CEDC) and the ECIA Economic Development staff assigned to the project. ECIA staff will perform the work as outlined in the following scope with oversight from the ECIA Executive Director.

ECIA Economic Development Responsibilities with the following staff assigned to the project: Matt Specht, Manager of Economic Development, designated lead for the project with support from Holly McPherson, Regional Economic Development and Sustainability Coordinator and Kelley Deutmeyer, ECIA Executive Director.

General Management Activities

- Develop and assist CEDC Board in implementing a comprehensive economic and community development strategy including defining mission, vision, goals, objectives, strengths, weaknesses, measurements for success, and strategies for future development.
- Coordinate economic and community development efforts and report to the CEDC Board on activities and partnership efforts with organizations such as Prosperity Eastern Iowa (PEI), Jones County Economic Development (JCED), Greater Dubuque Development Corporation (GDDC), Cascade Chamber of Commerce, Maquoketa Valley REC, Iowa State University Extension, utility organizations, and other organizations related to community and economic development.
- Prepare agenda, meeting materials, and attend all CEDC Board and planning meetings.
- Provide monthly status report to CEDC board including list of completed activities and current work in progress.

Marketing Materials

- Assist in developing CEDC specific marketing materials including printed and on-line materials and press releases. (Printing costs are and additional cost beyond the scope of work).
- Assist in developing and maintaining a CEDC website by providing content for the web site development, overseeing the website development and regularly updating website after it goes live. (Cost of actual web site development is additional expense beyond contract. ECIA can assist in providing content but not in actual development without adding cost to this scope of work.)

Business and Community Development Activities

- Assist businesses and representative organizations with financing options, State grant applications, and development related programs.
- Collaborate and partner with the Cascade Chamber on downtown redevelopment strategies and initiatives including researching development strategies and downtown development programs and best practices.

- Collaborate with regional partners such as PEI, JCED, Iowa Workforce Development(IWD), Iowa State University Extension, Kirkwood Community College and Northeast Iowa Community College, and Cascade High School to further develop and support post-secondary enrollment options at the high school to address educational and training needs of area employers.
- Explore, research, and identify appropriate grant opportunities and external funding sources targeted at priorities and consistent with mission and goals for CEDC and write, package, and submit up to four grant proposals annually targeting CEDC priorities. (Grant proposals beyond 4 per year will be priced individually by grant and are beyond this contract.)

Business Retention, General Marketing and Outreach Activities

- Conduct Business Retention and Expansion visits with existing service, retail and downtown businesses to identify issues and opportunities, retain employers, and to develop creative solutions to retain businesses in the community.
- Provide information and follow-up assistance to service, retail and downtown businesses in response to data and information collected in the Business Retention and Expansion visits.
- Conduct general marketing and outreach activities as needed.
- Update the State of Iowa Location One Information System (LOIS) database as needed.

Project Costs

- The Project will take place in Fiscal Years 2022/23 beginning August 1, 2022 and ending July 31, 2023.
- Total Project Cost is \$20,000 from Cascade Economic Development Corporation (CEDC) over 12 months billed as outlined in the contract with \$5,000 in match from ECIA. ECIA staff will work no more than 15 hours per week on this contract.



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: Our Town Commercial

KCRG will be in Cascade this summer creation commercials for sponsoring businesses that will air the week of August 14-18 when they feature Cascade on their Our Town series. They will be live on Friday August 18 as we kick off Hometown Days.

I am requesting Council support to be a sponsor and split it with CMU. Attached are the costs of the promotion. My proposal is the City and CMU be a Tier 2 sponsor as the top four corporate sponsors spots are taken.

See the attached proposal that is being presented to area businesses.



"Our Town" Summer Series

Cascade: August 14th – 20th, 2023



OUR TOWN

- KCRG-TV9 is celebrating its 33rd year of “Our Town” coverage
- KCRG-TV9 will visit communities across Eastern Iowa from June 5th through August 20th
- Coverage to include feature stories, live interviews and live weather
 - Mon – Fri during the 6pm Newscast (highest viewed newscast)
 - Reporting live on location Monday night – Joe Winters
 - Stories will be replayed during other newscasts
- All stories posted to the “Our Town” page on kcrg.com
- 4x corporate sponsors available per city
 - Industry Exclusive



2023 City List

2023 Cities

- Coralville: June 5 – 9
- Edgewood: June 19 – 23
- Fairfax: July 10 – 14
- Washington: July 17 – 21
- Waukon: July 31 – Aug 4
- ★ • **Cascade: Aug 14 – 18**





Corporate Sponsor (4x per city)

- 1) Receive 2x :30 commercials adjacent to 6pm News "Our Town" story Mon-Fri
 - KCRG = 45,200 Households
 - KWVL = 32,700 Households
 - KGAN = 7,700 Households
- 2) Receive 3x :30 commercials adjacent to story in 6am News "Our Town" story
- 3) Receive 5x :30 commercials adjacent to story in 4pm News "Our Town" story
- 4) Receive 4x :30 commercials adjacent to story in Midday News "Our Town" story

- **Stories air in top evening newscast...**

Source: comScore, Feb 2023



Series	Station/Network	Market	Day Of Week	Time	Rtg	Households
KCRG-TV9 News at 6	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	06:00 PM	15.7	45,254
KCRG-TV9 News at 6 Saturday	KCRG (ABC)	Cedar Rapids, IA	S	06:00 PM	12.3	35,447
KCRG-TV9 News at 5	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	05:00 PM	11.9	34,337
KCRG-TV9 Saturday Morning News at 8	KCRG (ABC)	Cedar Rapids, IA	S	08:00 AM	11.6	33,519
KWWL News at Six	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F, S	06:00 PM	11.4	32,753
KCRG-TV9 Morning News	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	06:00 AM	10.6	30,617
KWWL News at Five	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F, U	05:00 PM	9.9	28,392
KCRG-TV9 News at 10 Sunday	KCRG (ABC)	Cedar Rapids, IA	U	10:00 PM	9.6	27,771
KCRG-TV9 Sunday Morning News at 8	KCRG (ABC)	Cedar Rapids, IA	U	08:00 AM	8.8	25,237
KCRG-TV9 News at 10 Saturday	KCRG (ABC)	Cedar Rapids, IA	S	10:04 PM	8.4	24,067
KCRG-TV9 News at Midday	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	11:00 AM	8.2	23,739
KCRG-TV9 News at 5:30	KCRG (ABC)	Cedar Rapids, IA	U	05:30 PM	8.1	23,322
KCRG-TV9 Saturday Morning News at 6	KCRG (ABC)	Cedar Rapids, IA	S	06:00 AM	8.0	23,170
KWWL News at Ten	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F, S, U	10:00 PM	8.0	23,108
KWWL News at Noon	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F	12:00 PM	6.7	19,349
KCRG-TV9 News at 10	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	01:37 AM	6.6	18,934
KCRG-TV9 Early Morning News	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	05:00 AM	6.1	17,488
Today In Iowa at Six	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F	06:00 AM	6.1	17,439
KCRG-TV9 News First at Four	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	04:00 PM	5.9	17,042
KWWL Early Today in Iowa Weekend	KWWL (NBC)	Cedar Rapids, IA	S	07:30 AM	5.9	16,956
KCRG-TV9 Sunday Morning News at 6	KCRG (ABC)	Cedar Rapids, IA	U	06:00 AM	5.1	14,808
KWWL Today in Iowa	KWWL (NBC)	Cedar Rapids, IA	S, U	06:00 AM	4.8	13,812
Iowa's News Now At 9	QGAN (FOX)	Cedar Rapids, IA	M, T, W, R, F, S, U	09:00 PM	4.0	11,371
Iowa's News Now At Noon	KGAN (CBS)	Cedar Rapids, IA	M, T, W, R, F	12:00 PM	3.6	10,310
Iowa's News Now At 10	KGAN (CBS)	Cedar Rapids, IA	M, T, W, R, F, S, U	10:00 PM	3.5	9,933
Today in Iowa at Five	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F	05:00 AM	3.4	9,827
KCRG-TV9 First News	KCRG (ABC)	Cedar Rapids, IA	M, T, W, R, F	04:30 AM	3.2	9,109
Iowa's News Now At 6	KGAN (CBS)	Cedar Rapids, IA	M, T, W, R, F, S	06:00 PM	2.7	7,746
Iowa's News Now At 5	KGAN (CBS)	Cedar Rapids, IA	M, T, W, R, F	05:00 PM	2.7	7,647
The Steele Report	KWWL (NBC)	Cedar Rapids, IA	U	10:00 AM	2.6	7,627
Early Today in Iowa	KWWL (NBC)	Cedar Rapids, IA	M, T, W, R, F	04:30 AM	1.9	5,386
Ethical Perspectives on the News	KCRG (ABC)	Cedar Rapids, IA	U	05:30 AM	1.3	3,661
Iowa's News Now: This Morning	KGAN (CBS)	Cedar Rapids, IA	M, T, W, R, F	05:00 AM	1.2	3,386
Iowa's News Now: This Morning	QGAN (FOX)	Cedar Rapids, IA	M, T, W, R, F	07:00 AM	0.8	2,202

6pm News

6am News

11am News

4pm News

News ranker & where
"Our Town" Stories air

Source: comScore, February 2023



KCRG-TV9 OUR TOWN

Corporate Sponsor (4x per city)

- 2) Share of daily impressions on "Our Town" page on KCRG.com
 - Free creative if needed

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Our Town

Our Town Anamosa begins July 2
July 2 we'll be live from Our Town Anamosa for the KCRG-TV9 News at 5 p.m. and 6 p.m.

Our Town Dyersville: Carving out keepsakes and memories
Meeting twice a month in the old Legion hall, a handful of people in Dyersville stay sharp... and try to keep their thumbs.

Our Town Dyersville: Inside The First Mansion
The city's historical society purchased the Dyer Botford home in 1988 to try and preserve this corner stone of history, and thousands of...

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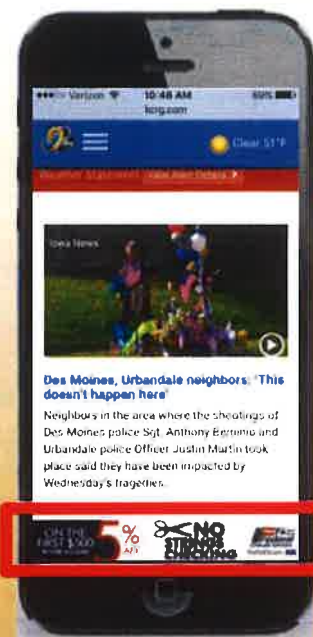
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OUR TOWN

Corporate Sponsor (4x per city)

- 3) Receive 150,000 KCRG mobile impressions during sponsorship week
 - Free creative if needed
 - Ads will click through to sponsor website | 250+ clicks-



Des Moines, Urbandale neighbors: 'This doesn't happen here'

Neighbors in the area where the shootings of Des Moines police Sgt. Anthony Bemino and Urbandale police Officer Justin Martin took place said they have been impacted by Wednesday's tragedies.



OUR TOWN

Corporate Sponsor (4x per city)

- 4) Receive 40 tagged promos during sponsorship week
 - 10x on KCRG
 - 15x on KCRG 9.2
 - 15x on KCRG 9.3

OUR TOWN
This Week We're in
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Sponsored by:

James E. [unclear]

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FarmTek

COUNTRY JUNCTION RESTAURANT



KCRG-TV#1 OUR TOWN



1 Corporate Sponsorship (4x per city) | Industry-Exclusive

- :30 commercials in 6pm News (2x total)
- :30 commercials in 6am News (3x total)
- :30 commercials in Midday News (4x total)
- :30 commercials in 4pm News (5x total)
 - 10x bonus commercials on KCRG 9.2
- Share of online ads on "Our Town" web page on kcrg.com
- 150,000 KCRG mobile impressions
- 40 tagged promos

Investment: \$3,200



2 • Commercial Production | \$200



KCRG-TV9 OUR TOWN



1 Tier 2 Sponsorship (unlimited available)

- :30 commercials in 6am News (3x total)
- :30 commercials in Midday News (5x total)
- :30 commercials in 4pm News (5x total)
- :30 commercials as KCRG Rotators (5a-12a) – (2x total)

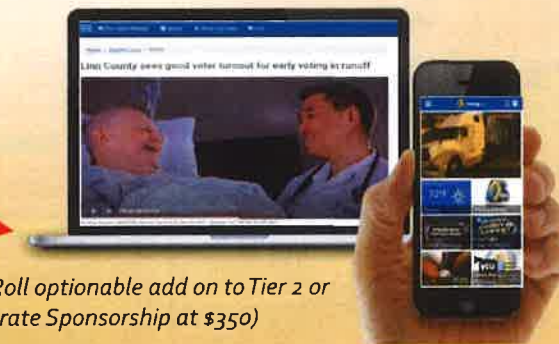
Investment: \$1,700



2 Tier 3 Sponsorship (unlimited available)

- :30 commercials in Midday News (5x total)
- :30 commercials in 4pm News (5x total)
- 9,000 :30 commercials on KCRG.com/apps (video pre-roll)
 - Clickable back to your website

Investment: \$1,225



(Pre-Roll optional add on to Tier 2 or Corporate Sponsorship at \$350)



- 3 • Commercial Production | \$200



Thank you!

Jason Ehrhardt | KCRG TV-9

jason.ehrhardt@kcrg.com

(o) 319.399.5963 (c) 641.745.7629





June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: Social Service Agreements

As the City Council has discussed, Iowa Code now requires a City contributing public funds to outside, non-profit organizations to have a service contract with each group. It is also required that each group provide adequate budget information and proof of expenditures prior to payment being made. I have created eleven contracts and presented those to each of the groups. There are two more groups that I have not prepared these contracts for yet. Those are the Chamber and CEDC as we are in discussions about jointly funding a full-time position which could change the contract terms. Those can be done at a future date once the possible full-time position issue has been considered in the final form.

The goal is to reimburse the groups instead of automatically provided funding each July. I have added a clause to the agreement that if a group believes us reimbursing them after the expense has been made creates a hardship, they can make an appeal for up front funding as long as adequate paperwork is provided of proof of upcoming costs.

Each agreement lists the type of service the group is providing. To avoid so many pages as the contract pages 2 and 3 are identical, I have provided one full contract and then the first sheet of each contract so you can review the paragraph that states the service being provided. These agreements are for the upcoming Fiscal year 2024. There is a resolution included that would adopt all eleven agreements.

Agency Requesting Funds	Amount Requested
Jones Co Tourism	\$117.90
Enhancement Committee	\$1,000.00
Garden Club	\$1,200.00
ISU Jones Co Extension	\$300.00
American Legion	\$5,000.00
Tri-County Historical Society	\$5,000.00
Lion's Club	\$9,400.00
Jones Co Economic Development	\$2,000.00
Jones County Youth Coalition	\$500.00
Cascade Hometown Days	\$1,000.00
Rockin' on the River	\$2,000.00

RESOLUTION #53-23

A RESOLUTION APPROVING SOCIAL SERVICE AGREEMENTS BETWEEN THE CITY OF CASCADE AND ELEVEN NON-PROFIT ORGANIZATIONS RECEIVING PUBLIC FUNDING

Whereas, City of Cascade is required by Iowa Code to enter in to social service agreements with any outside organization requesting public funds from the City to provide a service for the community; and,

Whereas, the City Council is required to enter in this agreement knowing that a true service is bring provided by each group that benefits the citizens of Cascade and that determine has been made for eleven organizations, and;

Whereas, the agreements outline the expectations of each group in order to receive the allocated amount of funds set aside in the Fiscal year 2024 City of Cascade budget

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

The City Council approves eleven social service agreements and allocates the indicated funds below for each group. The Council further directs the City Administrator to prepare and have the Mayor sign each agreement on behalf of the City and execute the documents.

Agency Requesting Funds	Amount Requested
Jones Co Tourism	\$117.90
Enhancement Committee	\$1,000.00
Garden Club	\$1,200.00
ISU Jones Co Extension	\$300.00
American Legion	\$5,000.00
Tri-County Historical Society	\$5,000.00
Lion's Club	\$9,400.00
Jones Co Economic Development	\$2,000.00
Jones County Youth Coalition	\$500.00
Cascade Hometown Days	\$1,000.00
Rockin' on the River	\$2,000.00

PASSED, APPROVED AND ADOPTED this 26th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

**CITY OF CASCADE AND CASCADE
HOMETOWN DAYS SOCIAL SERVICES
FUNDING AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Cascade Hometown Days (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Cascade Hometown Days provides an event, parade and live music for a 48 hour period each August. This is a free community celebration that draws local residents and visitors to our downtown.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$1,000 (one-Thousand). In return, Provider agrees to provide the Services to residents of Cascade as part of its

ongoing operations. Funds will be paid after expenditures have been made by the Provider. If the Provider can show a hardship from the payment being made after the expenses have been incurred, the City will consider a payment immediately prior to the expense being made, if proof of the expense is provided.

3. **Accounting.** Provider agrees to allocate said funds in accordance with its operational goals to provide the Services to area residents, including residents of Cascade, and to provide an annual accounting to the City showing that the funds were so applied. Annual accounting will include a summary of funds received and spent and receipts totally at least the total amount contributed by the City.

4. **Interpretation.** The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the Parties. This Agreement is made and entered into, and shall be subject to, governed by, and interpreted in accordance with, the laws of the State of Iowa.

5. **Severability.** Should any provision of this Agreement be declared or be determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement.

6. **Entire Agreement.** This Agreement sets forth the entire agreement between the Parties hereto and fully supersedes any and all prior agreements or understanding between the Parties hereto pertaining to the subject matter hereof.

7. **Counterparts.** This Agreement shall be executed in one or more counterparts and by facsimile or other electronic means, each counterpart shall, for all purposes, be deemed an original, and all counterparts shall constitute the same instrument.

8. **Authority to Sign.** The undersigned individuals represent and warrant that they have authority to execute the Agreement on behalf of their respective parties. The undersigned individuals represent and warrant that all necessary corporate actions or resolutions have been taken to authorize the execution of this Agreement.

9. **Drafting.** This Agreement was negotiated at arm's-length and entered into freely by the Parties, who have had opportunity to seek the advice of counsel. In the event an ambiguity exists in any provision of this Agreement, such ambiguity is not to be construed by reference to any doctrine or statute calling for ambiguities to be construed against the drafter of the document.

10. **Captions.** The captions or headings of the sections in this Agreement are for the convenience of reference only and in no way define, limit, or affect the scope or substance of any section of this Agreement.

11. **Scope of Promises, Representations, and Inducements.** Parties acknowledge, warrant and represent that no promises, representation or inducements, except as herein set forth, have been offered or made by a party hereto or to any other party hereto to secure the execution of any provision of this Agreement.

12. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of each Party's successors and assigns.

13. **Modifications.** No part or provision of this Agreement may be changed, modified, waived, discharged or terminated except by an instrument in writing signed by the Party against whom enforcement of such change, modification, waiver, discharge or termination is sought. The failure of a party to seek redress for violation of, or to insist upon strict performance of, any provision of this Agreement shall not be a waiver of that provision by the party to estop that party from asserting fully any and all of its rights under this Agreement.

14. **Further Assurances.** Each party shall execute such other and further documents, and take such other and further actions as may be reasonably requested by a Party hereto for the purpose effectuating the agreements herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Social Services Funding Agreement effective on the last date set forth below.

Cascade Hometown Days, Provider

By: _____

Date of Signature: _____

City of Cascade, Iowa

By: _____

Steven Knepper, Mayor

Date of Signature: _____

**CITY OF CASCADE AND JONES COUNTY
TOURISM SOCIAL SERVICES FUNDING
AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Jones County Tourism (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Jones County Tourism provides services to promote and advertise opportunities for people to visit Jones County which includes the City of Cascade. Tourism opportunities include indoor and outdoor recreation, dining, lodging and community events.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$117.90 (One-Hundred Seventeen and 90 cents). In return, Provider agrees to provide the Services to residents of

**CITY OF CASCADE AND CASCADE
COMMUNITY ENHANCEMENT
COMMITTEE SOCIAL SERVICES FUNDING
AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Cascade Community Enhancement Committee (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Cascade Community Enhancement Committee provides opportunities for growth in the economic engine of our Cascade community. The focus is recreational, historical and cultural projects and/or enhancements. The Cascade Community Enhancement Corporation works to attract new visitors, new residents and new businesses while adding to the quality of life for the residents of Cascade and the region.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$1,000 (One-

**CITY OF CASCADE AND CASCADE
GARDEN CLUB SOCIAL
SERVICES FUNDING AGREEMENT FOR
NON-PROFIT ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Cascade Garden Club (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Cascade Garden Club provides flower planting, summer upkeep such as pruning, watering and fall clean-up in public spaces at City Hall, two City Parks, entrance gardens and 1st Avenue flowerpots.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$1,200 (One-Thousand and Two-Hundred Dollars). In return, Provider agrees to provide the Services to residents

**CITY OF CASCADE AND ISU JONES
COUNTY EXTENSION SOCIAL SERVICES
FUNDING AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the ISU Jones County Extension (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The ISU Jones County Extension offers Summer Discovery Camps for youth, Kindergarten through 5th grade since 2006. Jones County Extension & Outreach staff lead youth to have the opportunity to experience a high-quality learning environment. Summer Discovery Camp will be in Cascade for 2 days, 9-3. Jones County Extension & Outreach is committed to providing STEM opportunities to our youth at a reasonable price.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$300 (Three

**CITY OF CASCADE AND CASCADE
AMERICAN LEGION POST 528 SOCIAL
SERVICES FUNDING AGREEMENT FOR
NON-PROFIT ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the American Legion Post 528 Club (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Cascade American Legion provides a baseball field, veteran’s memorial and public parking lot adjacent to the City’s Municipal Pool.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$5,000 (Five-Thousand Dollars). In return, Provider agrees to provide the Services to residents of Cascade as part of its ongoing operations. Funds will be paid after expenditures have been made by the Provider. If

**CITY OF CASCADE AND TRI-COUNTY
HISTORICAL SOCIETY SOCIAL SERVICES
FUNDING AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Tri-County Historical Society (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Tri-County Historical Society provides services to preserve and memorialize the history of Cascade in the form of record retention and a museum open to the public.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$5,000 (Five-Thousand). In return, Provider agrees to provide the Services to residents of Cascade as part of its ongoing operations. Funds will be paid after expenditures have been made by the Provider. If the

**CITY OF CASCADE AND CASCADE LION'S
CLUB SOCIAL SERVICES FUNDING
AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Cascade Lion’s Club (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Cascade Lion’s Club provides an event and fireworks display at the American Legion Baseball Field on July 4th each year for an Independence Day celebration.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$9,400 (Nine-Thousand and Four-Hundred Dollars). In return, Provider agrees to provide the Services to residents of Cascade as part of its ongoing operations. Funds will be paid after expenditures have been made

**CITY OF CASCADE AND JONES COUNTY
ECONOMIC DEVELOPMENT
CORPORATION SERVICES FUNDING
AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Jones County Economic Development Corporation (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Jones County Economic Development Corporation provides economic development services to businesses in the community. The group also partners with the Cascade Economic Development Corporation to help provide needed services. These services helps to promote and encourage local businesses to expand and locate in Cascade.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$2,000 (Two-

**CITY OF CASCADE AND JONES COUNTY
SAFE AND HEALTHY YOUTH COALITION
SOCIAL SERVICES FUNDING AGREEMENT
FOR NON-PROFIT ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Jones County Safe and Healthy Youth Coalition (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Coalition engages communities in efforts to promote mental wellness and reduce substance use by creating and maintaining a safe and healthy environment for youth and adults in Jones County. The goal is that every child in Jones County has a safe and healthy family and community so that they can thrive into the future.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$500 (Five-Hundred).

**CITY OF CASCADE AND ROCKIN' ON THE
RIVER SOCIAL SERVICES FUNDING
AGREEMENT FOR NON-PROFIT
ORGANIZATIONS**

This Social Services Funding Agreement (“Agreement”) is entered into by and between the Rockin’ on the River (hereinafter referred to as “Provider” which expression shall include its agents, successors or assigns) and the City of Cascade, Iowa (hereinafter “the City”). Provider and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of Cascade, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of Cascade is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. Provider is a charitable or not-for-profit organization which offers the following services benefiting residents of Cascade (the “Services”):

The Rockin’ on the River provides services to have live outdoor music events, open to the public, in the Riverview Park once per month in June, July and August.

D. The City finds that the Services offered by Provider serve an important public purpose for beautification and help to promote the health, safety and welfare of residents of Cascade.

E. Provider has asked the City for financial assistance which will allow the Provider to offer the Services to City residents in the coming fiscal year. The City finds that a payment to Provider to help ensure its ongoing operations is a reasonable and appropriate use of public funds.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay Provider the sum of \$2,000 (Two-Thousand). In return, Provider agrees to provide the Services to residents of Cascade as part of its ongoing operations. Funds will be paid after expenditures have been made by the Provider. If the



June 26, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 24, 2023

Re: Vicious Dog Ordinance

This is the third and final reading of a new ordinance that no longer lists specific breeds of dogs that are considered dangerous. The focus is solely on the behavior of an animal. The Council also agreed in the second reading to limit the total numbers of animals to three dogs and five cats for a total of eight animals.

ORDINANCE NO. 07-23

**AN ORDINANCE AMENDING TITLE IV (MENTAL AND PHYSICAL HEALTH),
CHAPTER 1 (ANIMAL CONTROL) OF THE CITY CODE OF ORDINANCES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend certain provisions of section 4-1-7 of the City Code to provide for better regulation of dangerous animals within the City of Cascade and to bring the current ordinance into alignment current trends on addressing dangerous animals;

SECTION 2. SECTIONS AMENDED. The following sections are amended as follows with struck through language indicating removal and underlined language indicating new language. To the extent language that is part of a numbered list is removed, the list shall be renumbered accordingly after the removal of the language as indicated below.

4-1-7 DANGEROUS ANIMALS PROHIBITED.

1. No person shall keep, shelter, or harbor for any purpose within the City limits, a dangerous animal.
2. Definitions. A dangerous animal is:
 - a. Any animal which is not naturally tame or gentle, and which is of a wild nature or disposition, and which is capable of killing, inflicting serious injury upon, or causing disease among human beings or domestic animals, and having known tendencies as a species to do so.
 - b. The following are animals which shall be deemed to be dangerous animals per se:
 - 1) Lions, tigers, jaguars, leopards, cougars, lynx, and bobcats;
 - 2) Wolves, coyotes, and foxes;
 - 3) Badgers, wolverines, weasels, skunks and mink;
 - 4) Raccoons;
 - 5) Bears;
 - 6) Monkeys, chimpanzees and apes;
 - 7) Alligators and crocodiles;
 - 8) Scorpions; gila monsters;
 - 9) Snakes that are venomous or constrictors;

10) ~~Any pit bull terrier, which is defined as any Staffordshire Bull Terrier breed of dog or any mixed breed of dog which contains as an element of its breeding the breed of Staffordshire Terrier as to be identifiable as partially of the breed of Staffordshire Bull Terrier, American Staffordshire Terrier, American Bully, American Pit Bull Terrier, Blue Nose or Red Nose Pit Bull by a qualified veterinarian duly licensed as such by the State.~~

11) Any cross of such animals which have similar characteristics of the animals specified above.

12) Bees or Bee Hives

c. Any animals declared to be dangerous by the City Council.

3. Dangerous Animals Exceptions. The keeping of dangerous animals shall not be prohibited in the following circumstances:

a. The keeping of dangerous animals in a public zoo, bona fide educational or medical institution, humane society, or museum where they are kept as live specimens for the public to view, or for the purpose of instruction, research or study, and has obtained the written approval of the City Council.

4-1-8 SEIZURE, IMPOUNDMENT AND DISPOSITION OF DANGEROUS ANIMALS.

2. Upon the complaint of any individual that a person is keeping, sheltering or harboring a dangerous animal on premises in the City, the Animal Control Officer shall cause the matter to be investigated and if after investigation, the facts indicate that the person named in the complaint is keeping, sheltering or harboring a dangerous animal in the City, the Animal Control Officer shall order the person named in the complaint to safely remove such animal from the City, permanently place the animal with an organization or group allowed under Section ~~56-01~~ 4-1-7(3)(a) of this chapter to possess dangerous animals, or destroy the animal, within three (3) days of the receipt of such order. Such order shall be contained in a notice to remove the dangerous animal, which notice shall be given in writing to the person keeping, sheltering or harboring the dangerous animal, and shall be served personally or by certified mail. Such order and notice to remove the dangerous animal shall not be required where such dangerous animal has previously caused serious physical harm or death to any person, in which case the Animal Control Officer shall cause the animal to be immediately seized and impounded or killed if seizure and impoundment are not possible without risk of serious physical harm or death to any person.

5. If the Council affirms the action of the Animal Control Officer, the Council shall order in its written decision that the person owning, sheltering, harboring or keeping such dangerous animal remove such animal from the City, permanently place such animal with an organization or group allowed under Section ~~56-01~~ 4-1-7(3)(a) to possess dangerous animals or destroy it. The decision and order shall immediately be served upon the person against whom rendered in the same manner as the notice of removal. If the original order of the Animal Control Officer is not appealed and is not complied with within three (3) days or the order of the Council after appeal is not complied

with within three (3) days of its issuance, the Animal Control Officer is authorized to seize and impound such dangerous animal. An animal so seized shall be impounded for a period of seven (7) days. If at the end of the impoundment period, the person against whom the decision and order of the Council was issued has not petitioned the District Court for a review of said order, the City shall cause the animal to be disposed of by sale, permanently place such animal with an organization or group allowed under Section ~~56.04~~ 4-1-7(3)(a) of this chapter to possess dangerous animals or destroy such animal in a humane manner.

4-1-9 KEEPING A VICIOUS ANIMAL.

A vicious animal is deemed so when it shall have attacked or bitten any person without provocation, or when the propensity to attack or bite persons or other animals shall exist and such propensity is known or ought to reasonably be known to the owner thereof. It shall be unlawful for any person or persons to harbor or keep a vicious animal within the City, except in the following circumstances:

1. Animals under the control of a law enforcement or military agency.
2. The keeping of guard dogs; however, guard dogs, must be kept within a structure or fixed enclosure at all times, and any guard dog found at large may be processed as a vicious animal pursuant to the provisions of Section ~~56.04~~ 4-1-10. Any premises guarded by a guard dog shall be prominently posted with a sign containing the wording "Guard Dog," "Vicious Dog" or words of similar import, and the owner of such premises shall inform the Police Department that a guard dog is on duty at said premises.

4-1-12 ABANDONMENT OF CATS AND DOGS - PENALTIES.

A person who has ownership or custody of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to a state licensed animal shelter or pound ~~as defined in section 162.2~~. A person who violates this section is guilty of a simple misdemeanor.

4-1-15 PROHIBITED ACTS.

It is unlawful for any person to do the following:

5. ~~Own or harbor more than six (6) dogs over twelve months of age at any one time, or keep more than ten (10) dogs under two months of age at any one time or for more than fifty (50) days in any year. The provisions of this subsection do not apply to persons operating a commercial, boarding or hobby kennel. Except with advanced permission of the City Council, no person shall own, harbor or keep more than a combined total of three (3) dogs or five (5) cats, or a mixture of eight (8) such animals over the age of four months. This limit shall not apply to an appropriate licensed kennel, sanctuary, veterinary officer, or similar business that provides boarding or veterinary care for such animals in properly zoned commercial districts.~~

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this 26th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk

First Reading: May 22, 2023

Second Reading: June 12, 2023

Third Reading:

Final Approval Given:

I certify that the foregoing was published as Ordinance No. _____ on _____, 2023

Kathy Goerdt, City Clerk



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: School Transportation Request

The City has received a number of resident requests to install sidewalk along Tyler Street for safe pedestrian travel on this roadway. This will be a longer-term project and a costly one. In the interim, I would ask the City Council to consider a resolution requesting the School Board waive the fees for the parents that want to have their children bussed to school that live on Riverbend. I do not know what the Board’s response will be but this will be the best way to request this. The fees charged are below.

Western Dubuque CSD 2023-2024 Fee Schedule

Approved: January 9, 2023
Revised: April 10, 2023

	ANNUAL FEE:	
	Full Rate	Reduced Rate
BOOK FEES:		
Grades K-5	\$78.00	\$46.80
Grades 6-12	\$96.00	\$57.60
OTHER FEES:		
Activity Pass - Students (CHS & WDHS athletics)	\$70.00	<i>not applicable</i>
Activity Pass - Adults (CHS & WDHS athletics)	\$120.00	<i>not applicable</i>
FBLA Dues	\$30.00	<i>not applicable</i>
FFA - WDHS	\$15.00	<i>not applicable</i>
Band Uniform Cleaning - WDHS	\$20.00	<i>not applicable</i>
Show Choir (5th Avenue) - WDHS	\$300.00	<i>not applicable</i>
Yearbook - CHS Base Fee	\$40.00	<i>not applicable</i>
Yearbook - Cascade Junior High	\$10.00	<i>not applicable</i>
Yearbook - Drexler MS	\$17.00	<i>not applicable</i>
Yearbook - WDHS	\$65.00	<i>not applicable</i>
ANNUAL FAMILY MAXIMUM FOR BUSSING IS 125% OF THE FEES, OR \$500, WHICHEVER IS LESS		
TRANSPORTATION FEES:		
In-Town (<i>annual fee</i>)	\$250.00	\$150.00
Late Run (<i>annual fee</i>)	\$100.00	\$60.00
Late Run - Fall Activities	\$50.00	\$30.00
Late Run - Winter Activities	\$50.00	\$30.00
Late Run - Spring Activities	\$50.00	\$30.00

RESOLUTION # 55-23

A RESOLUTION REQUESTING A TRANSPORTATION FEE WAIVER FOR FAMILIES IN THE RIVERBEND SUBDIVISION IN THE CITY OF CASCADE, IOWA

WHEREAS, the City of Cascade has young families living in the Riverbend Subdivision along Tyler Street in the City of Cascade; and,

WHEREAS, there is no safe pedestrian walk area such as a sidewalk or trail to allow children and parents to walk from home to the schools in Cascade; and,

WHEREAS, the City is working on a longer-term plan to eventually construct a walkway that is in excess of \$900,000; and,

WHEREAS, the City does not want safety and costs to have to be balanced by a family that may not be able to afford these fees; and,

WHEREAS, the City is applying for grant funding to assist in the cost of the walkway.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

Section I. That the City Council respectfully requests that the Western Dubuque School District School Board waive the transportation fees for families living in the Riverbend Subdivision until a safe route to walk to school can be constructed.

PASSED AND APPROVED this 26th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk



June 26, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 24, 2023

Re: Dillon Street and Park Ridge Subdivision

I will email the City Council separately as this information is not complete at packet time.



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: TIF Rebates

The City has entered into numerous agreements that distribute TIF rebate funding and job incentive dollars to businesses. The agenda includes three resolutions for Premium Plant Services, Riverbend and Centro to receive their FY23 contributions from the City.

Premium Plant is \$14,537.56 tax rebate and \$12,000 for job creation for a total of \$26,537.56.

Centro is only \$414.78 for a tax rebate and they previously received their \$12,000 for job creation in the Fall.

Riverbend is \$38,849.03 for a tax rebate.

Resolutions are included as follows

#50-23 Riverbend

#51-23 Premium Plant Services

#52-23 Centro

RESOLUTION #50-23

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATES FOR CALLAHAN CONSTRUCTION FOR RIVER BEND RETIREMENT
COMMUNITY FOR 2023 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to an in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount \$38,179, which shall come due in the 2023 fiscal year, which begins July 1, 2022 and ends June 30, 2023, with respect to the City's October 9, 2017 development agreement with Callahan Construction, Inc., for the River Bend Retirement Community; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount for the entity for which a development agreement has been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council hereby approves the annual incremental property tax rebate for the 2023 Fiscal Year, which begins July 1, 2022 and ends June 30, 2023 for the following economic development project:

River Bend Retirement Comm (4th year annual payment of a 7-year agreement, the original agreement called for semi-annual payments)\$38,849.03 total for FY23

SECTION II. The City Council is hereby directed to disburse the annual incremental property tax rebate based on the economic development agreement for the 2023 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report on the 2023 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 26th day of June, 2023.

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

RESOLUTION #51-23

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATE FOR PREMIUM PLANT SERVICES FOR PREMIUM PLANT SERVICES
2023 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds via the TIF Debt Certification process in the amount of \$26,287, which comes due in the 2023 fiscal year, which begins July 1, 2022 and ends June 30, 2023, with respect to the City's November 25, 2019 development agreement with Premium Plant Services; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount to the entity for which development agreements have been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves an annual incremental property tax rebate for the 2023 fiscal year, which begins July 1, 2022 and ends June 30, 2023 for the following economic development project:

Premium Plant Services (3rd year payment of a 10-year agreement) \$26,537.56
(\$14,537.56 Tax Rebate and \$12,000 for Job Creation)

SECTION II. The City Clerk is hereby directed to disburse the annual incremental property tax rebate based on the economic development agreement for the 2023 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report and on the 2022 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 26th day of June, 2023.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

RESOLUTION #52-23

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATES FOR CENTRO INC. FOR 2023 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to an in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the maximum amount of \$20,000, which shall come due in the 2023 fiscal year, which begins July 1, 2022 and ends June 30, 2023, with respect to the City's October 9, 2017 development agreement with Centro Inc., for the Centro Development Agreement; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount for the entity for which a development agreement has been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

SECTION I. That the City Council hereby approves incremental property tax rebate for the 2023 Fiscal Year, which begins July 1, 2022 and ends June 30, 2023 for the following economic development project:

Centro (1st year annual payments of a 10-year agreement)\$414.78

SECTION II. The City Council is hereby directed to disburse the semi-annual incremental (annual for this year) property tax rebate based on the economic development agreement for the 2023 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report on the 2023 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 26th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



June 26, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 24, 2023

Re: Building on City Owned Land 109 Polk St NE

I was contacted by a potential buyer of the properties at 105 and 109 Polk Street NE. There cannot be a sale of this property when a lender is involved due to the fact that half the building at the 109 property is located on City land where we pump water for fires from the river. I have attached a map to show the issue. I am looking for direction from the Council as to your willingness to sell the appropriate land needed to allow the buyer to own the land needed for the building and appropriate setbacks which would be 8 on the sides and 25 on the rear. The Mayor also suggested that we consider requesting a variance on the rear lot setback of 25 feet to avoid having to sell as much land to the north.

Half of the Structure on City Owned Land



Blue Lots City Property Line
Yellow Dots Is Council Willing to Sell



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: Public Hearing Library Construction

The City is required to hold a public hearing when doing vertical construction projects that are planned to exceed \$196,000. Obviously, the library falls within this requirement. With the current timeline for bidding the hearing would need to take place on July 24. The bids would be considered by the City Council at the September 26 meeting. Bids would be due the later part of Labor Day week so there is time to review the bids. If approved, we would place the public hearing notice in the Pioneer on July 12 to comply with the notice being placed between 4 and 20 days before the hearing date. The proposed ad and resolution are included in the packet.

RESOLUTION #54-23

A RESOLUTION SETTING A PUBLIC HEARING DATE FOR JULY 24, 2023 TO APPROVE FINAL PLANS FOR THE NEW PUBLIC LIBRARY AND COMMUNITY CENTER AND TO AUTHORIZE INVITATIONS TO BID

WHEREAS, the City Council must hold a public hearing and pass a resolution approving the new public library and community center project plans, specifications, cost estimates and the form of contract; and,

WHEREAS, the City Council has contracted with FEH Design to complete the architectural plans and prepare the bid documents.

NOW, THEREFORE, BE IT RESOLVED, that the City of Cascade City Council will conduct a public hearing on the above on the 24th day of July, 2023 at 6:00 o'clock pm in the Cascade City Hall, 320 1st Avenue W., Cascade, Iowa, 52033, and the City Council directs that said hearing notice, attached as Exhibit A, will be published in conformance with the City Code and Iowa State Law and a copy of the above-mentioned documents will be available to review at City Hall.

PASSED AND APPROVED this 26th day of June, 2023.

Councilmember _____ offered the foregoing Resolution and moved for its adoption.

Councilmember _____ seconded the said Resolution and upon roll call the following vote was recorded:

	AYE	NAY
Councilmember Kelchen	_____	_____
Councilmember Rausch	_____	_____
Councilmember Oliphant	_____	_____
Councilmember Delaney	_____	_____

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

**NOTICE OF PUBLIC HEARING REGARDING
NEW CASCADE PUBLIC LIBRARY AND COMMUNITY CENTER CONSTRUCTION
Monday, July 24, 2023, 6:00 p.m.**

Notice is hereby given to all interested citizens of Cascade, Iowa that at 6:00 p.m. on Monday, July 24, 2023, in the Cascade City Hall, 320 1st Ave West, Cascade, IA 52033, the Cascade City Council shall hold a public hearing on the proposed plans, specifications and proposed form of contract for the new public library and community center. At said hearing any interested person may appear and file objections to the proposed plans, specifications and form of contract.

Published upon order of the Cascade City Council, Cascade, Iowa

Lisa Kotter
City Administrator



June 26, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 24, 2023
Re: In-Kind Donations

The City staff and FEH are preparing the bid documents for the new library and community center for an August letting. At the meeting we will discuss the way we will try to provide opportunities for local contractors willing to consider an in-kind donation to be listed in the bid specifications. The Pioneer also highlighted this information in the paper this week.

We are looking for any business desiring to be considered for the work by a general contractor and if they will consider an in-kind donation, to fill out a form in the next few weeks.

They do not need to indicate an amount to the donation. That will be worked out with the general they collaborate with.