

June 14, 2021
City Council Meeting Minutes

The June 14, 2021 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Delaney, Rausch, Hosch, Kelchen and Knepper answered roll call.

A motion was made by Rausch, second by Kelchen to approve the agenda. Motion carried.

No speakers addressed the City Council.

Council reviewed the items in the consent agenda including City Council minutes 05/24/21, City Council workshop minutes 06/02/21, Planning & Zoning minutes 05/20/21, Library Board minutes 06/02/21, June claims for payment and May financial reports, fund balances and revenue by fund as follows: General \$64,854.18; Special Revenue \$81,197.19; Debt Service \$2,807.70; Enterprise \$94,557.87. Motion by Knepper, second by Delaney to approve the items in the consent agenda. Motion carried.

The Council again discussed the removal of a pine tree at Riverview Park. Bill McCarthy, a tree expert, was present to discuss the health of the tree and the reason it should be taken down. It is a Blue Spruce and it is approximately 30 years old. The health of the tree is an issue. The leader of the tree has been lost and that will never come back. There is an Ash tree that is shading the pine tree and a pine tree needs air circulation. The location is not ideal for the tree anymore. Bill McCarthy also mentioned there are Ash trees at the New City Park that needs attention as well and many throughout town. The Park Board will discuss and develop a plan. Motion by Kelchen, second by Rausch to remove the Blue Spruce and plant a Locust tree at the park. Motion carried 4-1, with Hosch voting No.

Linda Hoffmann and Suz Otting's term on the Board of Adjustment is expiring in June and they have both agreed to another 5-year term. Motion by Rausch, second by Delaney to approve the reappointment of Linda Hoffmann and Suz Otting to the Board of Adjustment. Motion carried unanimously.

Council reviewed **Resolution #32-21**, Resolution Approving Entering into a Professional Services Agreement with MSA Professional Services for the Johnson Street SW Hwy 136 Reconstruction Project. Jake Deaver from MSA Professional Services was present. The City will develop the design and concept of the project and the DOT will review. This will be a shared project with the DOT funding the road and storm sewer and the City funding the water and sewer. It was asked of Jake to include in the contract that the City will retain any of the excess materials from the project, like black dirt, etc. Motion by Delaney, second by Knepper to approve **Resolution #32-21**. Motion carried unanimously by roll call vote.

Council reviewed an updated opinion of cost for the Buchanan Street NW alley. With engineering, the cost estimate is \$218,000. The American Rescue Funds will be used on this project. As part of this project, we would like included bringing the area to the flood wall up to grade and grade the parking lot area so it may be asphalted the following season. It was also discussed that property owners along the alley were going to do their back parking areas to match the alley. These property owners will be contacted. It was also mentioned that Dave Rhomberg needs access to his building during the project and that the grade of the alley should match the grade of the parking areas by the bakery and salon. Motion by Delaney, second by Kelchen to start design with construction in 2022. Motion carried unanimously.

Council reviewed **Resolution #30-21**, Resolution Approving Entering into an Agreement with FEH Design for Phase 1 services. Phase 1 with FEH Design will look at the needs of the community in relation to the library, look at site locations, look at renovating the old library and get the community involved. This phase 1 will cost approximately \$21,200. There was discussion concerning reviewing the existing building. Motion by Delaney, second by Rausch to approve **Resolution #30-21**. Motion carried 4-1 by roll call vote, with Hosch voting No.

The Mayor announced it was time to open the public hearing for the Proposed Conveyance of Residual Portions of Vacated Right-of-Way. Motion by Kelchen, second by Rausch to open the public hearing at 6:47pm. Motion carried. The City Administrator provided an overview of why this is necessary. We are giving back ground that is Mike's to him. This step was missed before approving the final plat. No comments from the public were received. It was discussed that this piece of ground should be paid for like other land vacations. Motion by Kelchen, second by Rausch to close the public hearing at 6:55pm. Motion carried.

Council reviewed **Resolution #26-21**, Resolution Authorizing Conveyance of Residual Portions of Vacated Right-of-Way. Motion by Rausch, second by Kelchen to approve **Resolution #26-21**. Motion carried 3-2 by roll call, with Hosch and Knepper voting No.

Council reviewed the *2nd Reading* of **Ordinance #02-21**, Ordinance Providing for the Division of Taxes Levied on Taxable Property in the May 2021 Addition to the Cascade Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Motion by Kelchen, second by Rausch to approve the *2nd Reading* of **Ordinance #02-21**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #27-21**, Resolution Authorizing the City Clerk to Transfer Funds to Debt Service. Motion by Delaney, second by Rausch to approve **Resolution #27-21**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #28-21**, Resolution Authorizing the City Clerk to Transfer Funds to Reserve Funds and Capital Projects that were budgeted for FY21. Motion by Rausch, second by Delaney to approve **Resolution #28-21**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #31-21**, Resolution Authoring the City Clerk to Transfer Excess Funds to Reserve Funds for the FY21. There was some discussion on the amount being transferred from the Police Department to their reserve. They didn't use all their budget due to not having a *2nd* full-time officer for half the year. Motion by Hosch, second by Knepper to transfer only \$25,000 to the police reserve fund. Motion fails 3-2, with Delaney, Rausch and Kelchen voting No. Motion by Kelchen, second by Delaney to approve **Resolution #31-21**. Motion carried 3-2 by roll call vote, with Knepper and Hosch voting No.

Council reviewed the *2nd Reading* of **Ordinance #03-21**, Ordinance Amending the Code of Ordinances of the City of Cascade, Iowa by Amending the Charges for Garbage and Recycling. This slight increase is due to our costs increasing from Republic. Residential garbage will increase from \$8.50 to \$9.00 and recycling will increase from \$6.50 to \$7.50. Additionally, the commercial no dumpster and dumpster rates will increase slightly also. Motion by Kelchen, second by Knepper to approve the *2nd Reading* of **Ordinance #03-21**. Motion carried unanimously by roll call vote.

Council reviewed the *1st Reading* of **Ordinance #04-21**, Ordinance Amending Chapter 165 Schedules of District Regulations of the Code of Zoning Ordinances for the City of Cascade, Iowa. This will make R-3 similar to R-2 and R-4, including zero lot lines for single residential attached units. Motion by Kelchen, second by Rausch to approve the *1st Reading* of **Ordinance #04-21**. Motion carried unanimously by roll call vote.

The City had applied for the Rural Innovation grant, but were not awarded. The grant was more for shovel ready projects. There is another grant, Connection Community grant that is for planning. If awarded the City would receive up to \$5,000 for the planning and design of the area near the river, including extending the trail, putting up a little shelter and adding a sidewalk to the downtown from the river. Motion by Delaney, second by Rausch to authorize applying for the Connection Community Grant. Motion carried unanimously.

Council received a report from the Police Chief and City Administrator. The Police Chief reminded people take care of their weeds even if not mowing. Also, Cascade has an open burn ban and no one should be burning in a burn barrel and when fires are lit, they should always be attended. He also commented that Brad is doing a great

job!! The City Administrator asked the Mayor and Council for their t-shirt sizes since we receive free t-shirts with our Hometown Days sponsorship. Also, the Iowa League's Annual conference is September 15-17. If anyone wants to go let us know and we will get you registered. We had applied for the All-Star Community Award for our pool project but didn't win the main award. In August, we will be in a head-to-head competition on Facebook. Also, the columns at City Hall are getting done this week.

With no other business, Kelchen moved and Delaney seconded to adjourn the regular meeting at 7:27p.m. Motion carried.

Deanna McCusker, City Administrator

Greg Staner, Mayor