

Application for Street Excavation Permit  
City of Cascade

1. Name and address of Property Owner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Telephone Number)

2. Location of property where street is to be excavated: \_\_\_\_\_  
(Street Address) (Example - 244 2<sup>nd</sup> Av., NW)

3. Legal description of property: \_\_\_\_\_  
(Lot Number, Block Number, Subdivision Name - Lot 5 & 6, Block 37, Union 2<sup>nd</sup> Addition)

4. Name and Address of Excavator: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Telephone Number)

5. Reason of request to dig in the street/alley: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Start date of work and estimated date of completion: \_\_\_\_\_  
(Start Date) (Completion Date)

7. Attach a drawing showing the approximate location of the proposed street/alley excavation and placement of traffic control devices – “Men Working” signs, cones, barricades, etc.

8. Signature and date: \_\_\_\_\_  
(Applicants or Property Owners Signature) (Date)

----- Office Checklist -----

Bond/Cash Deposit \_\_\_\_\_  
(Receipt Attached)

Iowa One Call # \_\_\_\_\_  
(One call Attached)

Sand Back Fill Compacted \_\_\_\_\_

Insurance Certificate \_\_\_\_\_

STREET EXCAVATION RULES AND REGULATIONS  
CITY OF CASCADE

135.09 EXCAVATIONS. No person shall dig, excavate or in any manner disturb any street, parking or alley unless such person first obtains a permit therefor as hereinafter provided:

1. Application. Before such permit is granted, the person shall file with the City a written application. The application shall contain the following information:
  - A. An exact description of the property, by lot and street number, in front of or along which it is desired to excavate;
  - B. A statement of the purpose, for whom and by whom the excavation is to be made;
  - C. The person responsible for the refilling of said excavation and restoration of the street or alley surface; and
  - D. Date of commencement of the work and estimated completion date.
2. Public Convenience. Streets and alleys shall be opened in the manner which will cause the least inconvenience to the public and admit the uninterrupted passage of water along the gutter on the street. The permit holder/property owner must call the Iowa Once Call service at least forty-eight (48) hours prior to making any excavation.
3. Barricades, Fencing and Lighting. Adequate barricades, fencing and warning lights meeting standards specified by the City shall be so placed as to protect the public from hazard. Any cost incurred by the City in providing or maintaining adequate barricades, fencing or warning lights shall be paid to the City by the permit holder/property owner.
4. Bond Required. The applicant shall post with the City a cash bond or surety bond issued by a bonding company authorized to issue such bonds in the State. The bond shall guarantee the permittee's payment for any damage done to the City or the public property, and payment of all costs incurred by the City in the course of administration of this section. In lieu of a surety bond, a cash deposit of like amount may be filed with the City. The bond/deposit shall apply to on excavation area.
  - A. For streets or alleys with asphalt or concrete surface 7-years old or less, the bond/deposit shall be \$3,000. Upon restoration of the street surface in accordance with Section 6 of this Chapter, said bond/deposit shall be returned to the applicant less any costs incurred by the City.
  - B. For streets or alleys with an asphalt or concrete surface over 7-years of age and for all other street surfaces, the bond/deposit shall be \$250. Upon restoration of the street surface in accordance with Section 6 of this Chapter, said bond/deposit shall be returned to the applicant less any cost incurred by the City.
5. Insurance Required. Each applicant shall also file a Certificate of Insurance naming the City of Cascade as an additional insured and indicating that the applicant is carrying public liability insurance in effect for the duration of the permit covering the application and all agents and employees for the following minimum amounts. All policies shall provide a 30-day advance written notice of cancellation, non-renewal, or material change directly to the City.

A. General Liability:	<u>Minimum Level</u>
- Each Occurrence.....	\$1,000,000
- Personal & Advertising Injury.....	\$1,000,000
- Bodily Injury & Property Damage .....	\$1,000,000
- General Aggregate.....	\$2,000,000
- Products - Comp/OP Aggregate .....	\$2,000,000
B. Automobile Liability .....	\$1,000,000
C. Works Compensation/Employers Liability:	

- Each Accident..... \$ 500,000

6. Restoration of Public Property. Streets, sidewalks, alleys and other public property disturbed in the course of the work shall be restored to the condition of the property prior to the commencement of the work at the expense of the permit holder/property owner, in accordance with the following:
  - A. To replace a seal-coated street, the excavator must prepare the base of the area excavated with an eight-inch (8") ¾-inch (Class A) road rock base. The excavated area needs to be compacted to prevent settling of the area. Additional rock required after the area has settled will be the excavator's responsibility. The City's Street Department will seal-coat the excavated area and charge the excavator the current market value of materials and labor.
  - B. To replace a gravel street or alley the excavator must replace the section of street excavated with an eight-inch (8") ¾ inch road rock (Class A) back to its original condition before excavation. Excavators are responsible for any settling of the street in the excavated area.
  - C. To replace a paved street or alley, the excavator must saw or cut the pavement in a straight line. If the area to be replaced lies within five (5) feet of the pavement joint, then the excavator must replace the pavement to that joint. The base for the replaced section of street must consist of eight-inch (8") ¾ inch road rock (Class A) and must be compacted before concrete is poured. The thickness of the pavement being replaced must be one inch thicker than the original pavement. For example, if the original pavement depth was six (6) inches, then the pavement to be replaced must be at least seven (7) inches in depth, in order to be approved when the Street Superintendent inspects the replaced section of the street. The excavator must barricade the area around the replaced section of the street for at least seven (7) days after the concrete has been poured.
  - D. To replace an asphalt street or alley, the excavator must saw or cut the pavement in a straight line. The base for the replaced section of street must consist of eight-inch (8") ¾ inch road rock (Class A) and must be compacted before asphalt is laid. The thickness of the asphalt being replaced must be one inch thicker than the original asphalt. For example, if the original asphalt was two (2) inches, then the asphalt must be replaced to three (3) inches in depth, in order to be approved when the Street Superintendent inspects the replaced section of the street.
  - E. Backfill material should be compacted every nine (9) inches for the first eighteen (18) inches and every twelve (12) inches thereafter to a point twelve (12) inches below the surface. A crushed stone (Class A) ¾ inch road rock base material, eight (8) inches thick, shall be compacted into the trench.
7. Inspection. All work shall be subject to inspection by the City. Backfill shall not be deemed completed, nor resurfacing of any improved street or alley surface begun, until such backfill is inspected and approved by the City. The permit holder/property owner shall provide the city with notice at least twenty-four (24) hours prior to the time when inspection of backfill is desired.
8. Completion by the City. Should any excavation in any street or alley be discontinued or left open and unfinished for a period of twenty-four (24) hours after the approved completion date, or in the event the work is improperly done, the City has the right to finish or correct the excavation work and charge any expenses therefor to the permit holder/property owner.
9. Responsibility for Costs. All cost and expenses incident to the excavation shall be borne by the permit holder and/or property owner. The permit holder and owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by such excavation.
10. Permit Issued. Upon approval of the application and filing of bond and insurance certificate, a permit shall be issued. A separate permit shall be required for each excavation.
11. Permit Exemption. Utility companies are exempt from the permit application requirement of this section. They shall, however, comply with all other pertinent provisions and shall post with the City a yearly bond in the amount of two hundred fifty dollars (\$250.00) to guarantee such compliance.